

**Frontier School Corporation**  
126 E Main St  
Chalmers, IN 47929

**Regular Meeting of the Board of School Trustees**  
Monday, August 21, 2023

**Present:** President Shelley Christopher, Vice President David Rosenbarger, Secretary Laura Bell, and School Board Members Stephanie LaOrange and Jared Rosenbarger

**Absent:** Bob Little

**Also Present:** Superintendent Dan Sighting and Corporate Treasurer Cortney Parrish

Students who competed at FCCLA Nationals were recognized.

President Shelley Christopher called the Meeting to order at 7:05 PM and the Pledge of Allegiance was recited.

**Routine Business**

Laura Bell moved to approve the agenda with the additions of 11.1 Donations and 11.4 Surplus for the Purpose of Disposal. David Rosenbarger seconded the motion, and it passed unanimously.

Stephanie LaOrange made a motion to approve the minutes for the July 24, 2023 Regular Board Meeting. Jared Rosenbarger seconded the motion, and it passed unanimously.

Laura Bell made a motion to approve the July 31, 2023 Fund Report as presented. Stephanie LaOrange seconded the motion, and it passed unanimously.

David Rosenbarger moved to approve the July 31, 2023 Appropriation Report as presented. Jared Rosenbarger seconded the motion. The motion passed unanimously.

Jared Rosenbarger moved to approve the July 31, 2023 Revenue Report as presented. Stephanie LaOrange seconded the motion. The motion passed unanimously.

David Rosenbarger moved to approve the July 31, 2023 Bank Reconciliation Report as presented. Stephanie LaOrange seconded the motion. The motion passed unanimously.

Stephanie LaOrange moved to approve the July 31, 2023 Bond Report as presented. David Rosenbarger seconded the motion. The motion passed unanimously.

David Rosenbarger moved to approve the July 31, 2023 Transfer Report as presented. Jared Rosenbarger seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the August claims as presented. David Rosenbarger seconded the motion. The motion passed unanimously.

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**Technology Report**

Mr. Sighting thanked Mr. Hoover for his years of service with Frontier and wished him luck in his future endeavors.

Mr. Hoover reported that the IT team has been very busy completing helpdesk tickets. We've added about 100 new students. Student devices were deployed on the first day of school and issues were resolved as quickly as possible. The issues with the network switches were fixed. Network slowness has been reported and they are working to find the cause of the lag. Fifteen touch screens with computers were deployed to Elementary and Jr/Sr. High classrooms, and the teachers seem to like them. Mr. Hoover hopes we can obtain more WHIN funding to continue to purchase more displays for the rest of the classrooms. We will continue to seek quotes for the door security project because the first two quotes were vastly different.

**Elementary Report**

Mrs. Layton reported the staff worked hard to start off the school year smoothly. Kindergarten through 3<sup>rd</sup> grade had Open House. PTO held a Back-to-School Bash and Fountain Trust provided a hotdog dinner. Parent meetings were held for 4<sup>th</sup>-6<sup>th</sup> grade. NWEA testing has started. Mrs. Woods has started dyslexia screening, and data will be used to ensure students have appropriate services. The first fire and tornado drills have been completed. Mrs. Layton has started working with her committee on the school improvement plan. School pictures have been taken and retakes have been scheduled. ECA clubs have started and the board will approve sponsors tonight. Kevin Dill will be presenting our first PD day on behavior and classroom management strategies. The Elementary has already held RTI meetings, 504 meetings, move-in conferences, and speech meetings to ensure a successful year for students.

**Jr.-Sr. High Report**

Mr. Hettinger reported that, aside from a few schedule fixes and the normal issues that come with the start of the school year, things are running smoothly. Mr. Hettinger attended a Special Education Law training, hosted new teacher orientation, and met with several teachers and Wes Nagel to discuss implementation of the 3E Micro-credential Grant. FJSHS has interviewed and selected a math interventionist and JH English teacher for board approval. A meeting was held with 4C Health to better understand the services offered to our students. Open House has been held and the first fire drill has been completed. NWEA testing has started. FJSHS teachers will go to New Palestine for Kagan Training for their PD. Homecoming week is September 5<sup>th</sup>-8<sup>th</sup>, and the Powderpuff game will be held September 6<sup>th</sup>. Progress reports for the first nine weeks will go out soon, and this year, any in-season athlete failing a class will be required to attend a study session once per week. Parent teacher conferences will be September 13, 2023.

**Athletics Report**

Mr. Mark Gretencord reported the numbers across the board for athletics are pretty good. Dr. Trella has been determining practice locations due to the heat index. The Jr. High Football Jamboree is upcoming as long as the heat isn't too dangerous. The athletic department started accepting credit cards for entry into the games and at the concession stands. The IT department issued iPads that have been extremely helpful. He expects credit card sales to increase. The Smart Pass system is working out well for the teachers.

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**Counselor's Report**

Mr. Hettinger gave the report in Mrs. Bassett's absence. He reports that we have 22 news students, and we have lost 17, so we are 5 up. Schedule changes are done and Mrs. Bassett and Mrs. Turner are meeting with seniors to ensure everyone is on track for graduation and post-secondary plans. Dual enrollment has begun for CTE and Ivy Tech classes. Teachers are being made aware of modifications for 504 plans. PSAT and SAT will be in October. 21<sup>st</sup> Century Scholar information has been sent out to 7<sup>th</sup> and 8<sup>th</sup> grade parents. College Go week is scheduled and a FAFSA night will take place during that time.

**Transportation Report**

Mrs. Hall reported all buses are equipped with cameras, all routes are staffed, and we have a back-up driver. Routes are going well after ironing out first week issues. She has sent out bus rules to all riders that require student and parent signatures. She is having issues getting those returned from the High School students. She will be digging into the transportation facets of PowerSchool in the near future.

**Maintenance Report**

Mr. Peterson reported things have been a little busier with the new school year starting. Help desk tickets have been flowing in like crazy, but he and Jeremy have been staying on top of them. Night time cleaning crew is going through some staff changes and this is causing some issues with cleaning rooms. Things should be looking better soon. Maintenance is in the middle of putting up new backboards for the Elementary basketball court. We had some lights out on a pole at the football field from blown fuses. The AC unit for the football locker room and public restrooms is down due to a blower assembly damage. It will take about 2 weeks for repairs. Mr. Peterson is in the process of getting quotes for the steps at the old gym on the north side for removal and replacement and to add a railing. Logan Hiner will be working for Frontier School Corporation under a work-based program during his senior year. There is no pay involved as it is for a grade. There are 4 fire strobe lights that have been installed around the Elementary School. We have rented a boom lift to install the burnt out lights at the Elementary parking lot.

**School Safety Report**

Mrs. Hall Layton delivered the school safety report in SRO Bolen's absence. The Inforce 911 system has been approved. The first year for the HS was paid for by Sheriff Brooks. We are waiting for installation. We have put in place the Falcon Tip Line for students to make anonymous tips to SRO Bolen and Administrators. Vaping is still an issue that is high on our priority list.

**Superintendent Report**

Mr. Sighting reported that he's been working on the budget for 2024. Our ADM has gone up, but the General Assembly has capped our levies. In September, there will be a hearing for the CPF plan, Bus Replacement Plan, and 2024 budget. We've been working on hiring a new Technology Director.

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**Public Comments on Agenda Items**

None

**Budget/Finance**

Mr. Sighting presented the August FY 2024 Tuition Support Distribution.

Mr. Sighting recommended the awards for two certificates of deposit to The Fountain Trust. Laura Bell made a motion to award the CDs to Fountain Trust. Jared Rosenbarger seconded the motion, and it passed unanimously.

Mr. Sighting recommended awarding the removal and replacement of the North steps at the Brookston Gym to Heartland Contractors. David Rosenbarger moved to table the item to allow time to receive another quote. Stephanie LaOrange seconded the motion, and it passed unanimously.

Mr. Sighting presented the Boyce Systems annual license renewal and maintenance fee contract for approval. Stephanie LaOrange made a motion to approve the renewal. Laura Bell seconded the motion, and it passed unanimously.

Mr. Sighting requested authorization to publish a notice of hearing on projects for a new bond in 2025. Jared Rosenbarger made a motion to authorize publication. David Rosenbarger seconded the motion, and it passed unanimously.

**Personnel**

Mr. Sighting presented the resignations of:

- Mr. David Hoover-Frontier School Corporation Director of Technology
- Mrs. Whitney McFarlin-Frontier Jr.-Sr. High School English/Language Arts Teachers

David Rosenbarger made a motion to approve the resignations. Stephanie LaOrange seconded the motion, and it passed unanimously.

Mr. Sighting presented the hires of:

- Frontier Jr.-Sr. High School Full Time English/Language Arts Substitute Teacher
- Frontier School Corporation Full Time Math Interventionist Substitute Teacher

Laura Bell made a motion to approve the hires. Jared Rosenbarger seconded the motion, and it passed unanimously.

Mr. Sighting presented the award of sick and personal days to Full-Time Substitute Teachers. David Rosenbarger made a motion to approve the leave days. Stephanie LaOrange seconded the motion, and it passed unanimously.

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Mr. Sighting presented the addition of Full-Time Substitute Teachers to the eligibility for life and LTD. Jared Rosenbarger made a motion to approve the addition. Stephanie LaOrange seconded the motion, and it passed unanimously.

Mr. Sighting presented the 2023-2024 Extra-Curricular Recommendations of:

- Mrs. Sherry Banes-Elementary After School Activity B Co-Sponsor
- Mrs. Emily Banta-Elementary After School Activity A
- Miss Kara Biehl-Girls Volleyball 7th Grade Coach
- Mrs. Stephani Clark-Elementary Spell Bowl
- Mrs. Katie Cook-FFA
- Mrs. Melissa Culver-Pekny-Family, Career and Community Leaders of America (FCCLA)  
Pride  
National Technical Honor Society
- Mrs. Michelle Culver-Elementary After School Activity B Co-Sponsor
- Mrs. Gretchen Innocent-Elementary Yearbook
- Mrs. Kelly Knochel-9th Grade Sponsor  
12th Grade Sponsor
- Mrs. Kate Lowe-Art Club  
Sunshine Society
- Mrs. Kathy Martin-10th Grade Class Sponsor  
National Honor Society-Junior High
- Mr. Chris Mathias-8th Grade Class Sponsor
- Mrs. Michelle Mathias-Elementary Student Council
- Miss Jen Miller-Japanese Club  
Spanish Club
- Mrs. Jennifer Newcom-Business Club-BPA  
Technology Coach  
Yearbook-High School  
Yearbook-Junior High
- Mr. Maurice Plains-Jr/Sr. High School Choir  
Elementary School Choir
- Mr. Tyler Pruitt-Summer Strength and Conditioning  
Fall Strength and Conditioning
- Mr. Donnie Riggs-High School Band  
Elementary Band
- Mrs. Stacy Snoble-11th Grade Class Sponsor
- Mrs. Amanda Szabela-National Honor Society-High School
- Mrs. Brooke Tolle-Cheerleading-Junior High
- Mrs. Cassie Terry-Elementary After School Activity C
- Miss Kara Trella-Student Council-Junior High

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- Mrs. Jill Woods-Elementary PRIDE
- Mrs. Sharon Wright-FCA-Junior High  
Student Council-High School

Stephanie LaOrange made a motion to approve the 2023-2024 ECA recommendations. Jared Rosenbarger seconded the motion, and it passed with David Rosenbarger and Jared Rosenbarger abstaining.

Mr. Sighting presented the Professional Services Agreement with IEP Therapy for our new Speech Language Pathologist, Olivia Scheel. Stephanie LaOrange made a motion to approve the agreement. Laura Bell seconded the motion, and it passed unanimously.

Mr. Sighting presented a Service Work Order with IEP Therapy for a temporary Speech Language Pathologist from August 4<sup>th</sup>-August 10<sup>th</sup>. Laura Bell made a motion to approve the Work Order. David Rosenbarger seconded the motion, and it passed unanimously.

Mr. Sighting presented the amended Principal Evaluation Rubric for the 2023-2024 school year. Laura Bell made a motion to approve the rubric. Stephanie LaOrange seconded the motion, and it passed unanimously.

Mr. Sighting presented the hire of Kaitlyn Schneider as Frontier Elementary Study Table Supervisor at \$9.50 per hour. Stephanie LaOrange made a motion to approve the hire. Jared Rosenbarger seconded the motion, and it passed unanimously.

**Field Trips**

None

**Other Business**

Mr. Sighting presented the August 2023 Donations for approval. David Rosenbarger made a motion to approve the donations. Laura Bell seconded the motion, and it passed unanimously.

Mr. Sighting presented the following Board Policies for 2nd reading:

- By-Law 0141-Number
- By-Law 0142-Election and Eligibility to Serve
- By-Law 0142.1-Term
- By-Law 0142.2-Oath
- By-Law 0142.3-Vacancies and Appointment of Board Members
- By-Law 0144.1-Compensation
- By-Law 0144.2-Board Member Ethics
- By-Law 0152-Officers
- By-Law 0164.5-Member Participation in Meetings Through Electronic Means of Communication
- By-Law 0167.3-Public Participation at Board Meetings
- Policy 1213.01-Staff-Student Relationships
- Policy 1425-Nursing Mothers

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- Policy 1615-Tobacco Use Prevention
- Policy 2410-Audio, Video, and Digital Recordings of Meetings
- Policy 2461-Recording of IEP Team Meetings/Case Conferences
- Policy 2462-Dyslexia Screening and Intervention
- Policy 2510-Adoption of Curricular Materials
- Policy 3124-Employment Contracts with Professional Employees
- Policy 3213.01-Staff-Student Relationships
- Policy 3215-Tobacco Use Prevention
- Policy 3231-Outside Activities of Staff
- Policy 3362.01-Threatening and/or Intimidating Behavior Toward Staff Members
- Policy 3425-Nursing Mothers
- Policy 4120-Employment of Support Staff
- Policy 4213.01-Staff-Student Relations
- Policy 4215-Tobacco Use Prevention
- Policy 4425-Nursing Mothers
- Policy 5330-Use of Medication
- Policy 5512-Tobacco Use Prevention
- Policy 5517-Anti-Harassment
- Policy 5517.01-Bullying
- Policy 5771-Search and Seizure
- Policy 6152-Student Fees and Charges
- Policy 6250-Required ADM Counts for the Purpose of State Funding and Verification For Residency for Membership
- Policy 6550-Travel Payment and Reimbursement/Relocation Costs
- Policy 6700-Fair Labor Standards Act (FLSA)
- Policy 7434-Use of Tobacco on School Property
- Policy 7440-Facility Security Program
- Policy 7540.02-Web Accessibility, Content, Apps, and Service
- Policy 8310-Public Records
- Policy 8451-Pediculosis (Head Lice)
- Policy 9111-Communications

Laura Bell made a motion to approve the board policies. Stephanie LaOrange seconded the motion, and it passed unanimously.

Mr. Sighting presented the following Board Policies for 1st Reading:

- Policy 1521-Personal Background Checks, References, and Mandatory Reporting
- Policy 2221-Mandatory Curriculum
- Policy 2414-Reproductive Health and Family Planning and Human Sexuality Instruction
- Policy 2416-Student Privacy and Parental Access to Information

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- Policy 2510-Adoption of Curricular Materials
- Policy 2520-Selection of Curricular Materials, Library Materials, and Equipment
- Policy 3120.02-Adjunct Teachers
- Policy 3121-Personal Background Checks, References, and Mandatory Reporting
- Policy 3220.01-Teacher Appreciation Grants
- Policy 4121-Personal Background Checks, References, and Mandatory Reporting
- Policy 5710-Student Complaints
- Policy 5720-Student Activism
- Policy 6152-Student Fees and Charges
- Policy 9130-Public Complaints and Concerns
- Policy 9700-Relations with Special Interest Groups

Mr. Sighting presented the inventory of Technology and Ag shop equipment & supplies surplus for the purpose of disposal. Laura Bell made a motion to declare the surplus. Jared Rosenbarger seconded the motion, and it passed unanimously.

**Public Comments**

None

David Rosenbarger made a motion to adjourn. Stephanie La Orange seconded the motion.

The Next Regular Scheduled Board Meeting will be Monday, September 18, 2023 at Frontier Jr/Sr. High School Library, 1 Falcon Drive, Chalmers, IN 47929. This meeting is fully accessible. Any person wanting additional accommodations should contact the Frontier School Corporation Superintendent's Office at (219) 984-5009.



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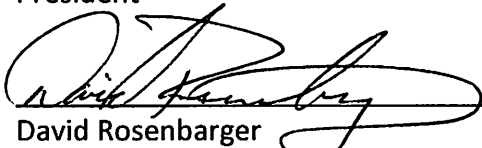
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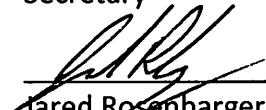
Shelley Christopher  
President

  
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David Rosenbarger  
Vice President

  
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Laura Bell  
Secretary

  
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Jared Rosenbarger  
Member

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Stephanie LaOrange  
Member