

DEC 19 2022

APPROVED

Regular Meeting of the Board of School Trustees  
Monday, November 21, 2022

**Present:** Vice President Shelley Christopher, Stephanie LaOrange, and School Board Member David Rosenbarger

**Absent:** President Andie Mears and Secretary Laura Bell

**Also Present:** Superintendent Dan Sighting, Treasurer Cortney Parrish, and Attorney Bob Little

Vice President Shelley Christopher called the Meeting to order at 7:05 PM and the Pledge of Allegiance was recited.

**Routine Business**

Stephanie La Orange moved to approve the agenda with the addition of 7.11 -Award Snow Removal Contract at Frontier Elementary School. David Rosenbarger seconded the motion, and it passed unanimously.

David Rosenbarger made a motion to approve the minutes of the September 19, 2022 Regular Board Meeting. Stephanie La Orange seconded the motion, and it passed unanimously.

Stephanie La Orange made a motion to make an addition to the October 17, 2022 minutes regarding Mr. Don Mills volunteering until disability period end, at which time his coaching salary will be prorated. David Rosenbarger seconded the motion. The motion passed unanimously.

David Rosenbarger made a motion to approve the minutes of the October 17, 2022 revised Regular Board Meeting with the above addition. Stephanie La Orange seconded the motion, and it passed unanimously.

David Rosenbarger made a motion to approve the October 31st Fund Report as presented. Stephanie La Orange seconded the motion, and it passed unanimously.

Stephanie La Orange moved to approve the October 31st Appropriation Report as presented. David Rosenbarger seconded the motion. The motion passed unanimously.

David Rosenbarger moved to approve the October 31st Revenue Report as presented. Stephanie LaOrange seconded the motion. The motion passed unanimously.

Stephanie La Orange moved to approve the October 31st Bank Reconciliation Report as presented. David Rosenbarger seconded the motion. The motion passed unanimously.

Stephanie La Orange moved to approve October 31st Bond Report as presented. David Rosenbarger seconded the motion. The motion passed unanimously.

Stephanie LaOrange moved to approve the October 31st Transfer Report as presented. David Rosenbarger seconded the motion. The motion passed unanimously.

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David Rosenbarger moved to approve the November 21, 2022 claims as presented. Stephanie La Orange seconded the motion. The motion passed unanimously.

**Technology Report**

Mr. Hoover reported on the HECC Conference and the need to continue pursuing better cyber security. He is organizing a Cyber Security Group made up of teachers or admin staff. The goal of this team is to make cyber security initiatives more successful at Frontier, for Frontier. They will advise on communication methods, scheduling, staff training, and other matters. They can help improve our community security awareness. They can improve the effectiveness of technical solutions by molding them to fit our organization and our people better. The firewall is working well. It is more capable and easier to configure than the old one. The access points were installed during Fall Break, and most of the connectivity issues have disappeared. There are still some problems that may or may not be part of our internal network. They are continuing to work on connectivity issues but understand from other directors and service companies that we are unlikely to solve all connectivity issues. The new networks have been separated from each other for better security. For instance, devices on the Students, Guest, and Staff\_BYOD networks can't access Frontier servers. This helps in case a device that is infected is joined to one of those networks, they won't be able to attack our servers. The switches are not yet available. The submission period for eRate Category 1 internet connectivity proposals were due by the end of school today. We have received two bids, but hasn't had a chance to evaluate them yet. A decision is required by December 2 on which bid is better for Frontier, but he will still bring that proposal to the Board for approval. Al is out for a couple of weeks on leave, and Mr. Sighting posted a substitute position online with one application completed. They've closed 539 Technology tickets in the first 3 months of the year.

**Elementary Report**

Mrs. Layton reported on being in Washington DC during the last board meeting, having a great time with our 7th & 8th graders (34 students & 17 chaperones. Memories were made and we got compliments from the bus driver and hotel supervisor. 21-22 HA Grant is finalized and submitted (1 month early!) The newest Falcon has arrived; Sara McMullan had her baby. Desiree Meyers has stepped right in to take over the maternity leave. Thank you to Lucretia Jensen for helping her with the transition. Thank you to Audra May and FES Student Council for organizing the Trunk-or-Treat. We haven't done this event for a few years and it was HUGE. So fun to see the community come together. Thank you to Fountain Trust Bank for donating a free hot dog dinner and prizes and to our community members that brought a trunk. Student Council had a K-2 movie night on Friday, Nov. 18th and a Winter Festival for grades 3-6 on December 16th. FES has some festive holiday dress days coming up. She & Jill Woods attended the Science of Reading Conference in Carmel this month. It was good information and Wabash Valley will be educating the staff during Professional Development days this year regarding this topic. Our first Professional Development Day is tomorrow (Nov. 22nd). All staff will participate in an active shooter training in the morning, then a SMEKENS presentation, and team chat sessions for teachers to collaborate on assigned tasks. Thank you to the FES PTO for organizing the pumpkin decorating contest. I think these were our best yet. The winners were Miss Lewis's 3rd-grade class and the Technology Department. The Daddy-Daughter Dance was held on Saturday, Nov. 5th. This was a big success with lots of memories made. Mrs. Doles held her first Veteran's Day Program on Wednesday, Nov. 9th with the 5th-grade

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students. Thank you to everyone that helped. The new sound system made such a difference. Love having the Veterans here and our students showing them respect. Upcoming events and important dates: Friday, Dec. 2nd: SMILES Program; Wednesday, Dec. 7th: Staff Mtg; Wednesday, Dec. 7th: 3rd Grade Music Program; Friday, December 9th: PTO Christmas Shoppe; Wednesday, Dec. 14th: FES Band/Choir Music Program; Thursday, Dec. 15th: FES Christmas Party; Friday, Dec. 16th: Writing Benchmarks Due; Monday, Dec. 19th: 3rd-6th Grade Award Program 1:30; & Thursday, Dec. 22nd-Thursday, Jan. 5th: Winter Break (no school) Elementary sports have started a new season with basketball for both boys and girls, wrestling, and cheerleading. Our gyms are full every day with various grade levels practicing. NWEA is coming up at the end of November and winter data meetings will be held on January 11th. Thank you to Heartland Animal Feeds at Rosebud Ranch for sponsoring our FREE Thanksgiving lunch for all FES students on Nov. 17th. I love how you can have an idea and this community comes together. Our staff continues to work hard to meet the various needs of our students. We've had a lot of ACR, RTI, Speech, and staffing meetings to ensure appropriate services are in place. We cannot believe the first semester is almost over!

**Jr.-Sr. High Report**

Mr. Hettinger reported on November 2nd, Rising Sun, Delta, and Jay County visited Frontier to collaborate and learn more about our Early College High School Program. On November 4th, we took 40 Freshman and Sophomores to the Indiana University Kokomo campus. While there, the students took a tour of classroom facilities, participated in classroom activities, and learning more about the offerings at IUK. On November 10, cooperation with Jim Bolen and local law enforcement, Frontier participated in a practice lockdown and dog search. The dogs hit upon several lockers and a couple of cars, but subsequent searches did not find anything. Progress reports for the 2nd nine weeks went out on November 14th. English teachers have been participating in an online professional development workshop designed to provide expertise in developing a writing process. On November 16th, the Jr-Sr. High School experienced the "GET SCHOOLED" Convocation. This convocation focused on social emotional learning, dangers of vaping and drugs, and making good decisions. On November 18th, we took 40 Freshman and Sophomores to the Ivy Tech Campus in Lafayette to learn more about what Ivy Tech has to offer. A questionnaire has been sent out to determine interest among Junior and Senior girls in becoming mentors for Junior High girls. We are still collecting the results. The new English teacher, Mr. Lukas Mosimann started today. We are getting him on boarded for a few days and then his first day in front of the students will be Tuesday, November 29th. On February 22nd, the faculty will participate in professional development focusing on Depth of Knowledge in assessment and instruction, and on active shooter strategies. Mr. Hettinger is attending the Career and Technical Education Conference, called VISION in Las Vegas from November 29<sup>th</sup> to December 4th. The Winter Concert is on December 14th at 6:30pm.

**Athletics Report**

In Mr. Gretencord's absence, Mrs. Bassett reported Fall Sports have come to a close and Winter sports have started. We had our Fall Sports Awards night after Fall Break. It was a great turnout. We currently have three girls and seven boys for high school wrestling. There have been three girls' invites so far. The boys have now had two meets. Girls Basketball has started. The girls had their first full JV game last Thursday. The varsity girls probably played their best game of the season vs Seeger that same night. Boys Basketball - The boys have

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had two tough games and lost a close one Saturday night. We are trying to boost up our freshmen schedule because of good numbers. Some local schools don't have a freshmen team. 6th Grade Girls and Boys and 7th & 8th grade boys basketball seasons have started. We are trying to play most of the games at Chalmers. We play at the Brookston Gym if the High School Gym already has a game going on the same night. We are planning on having an Athletic council meeting in December to go over the Athletic Handbook to see if any revisions are necessary.

**Counselor's Report**

Mrs. Bassett reported that this past month they took our early college control groups to visit IU-Kokomo and Ivy Tech in Lafayette. Our control groups consist of 20 students randomly chosen from the freshman and sophomore classes. Students were given a tour of each campus and a large presentation as well. IUK divided our students into three groups rotating between a crime lab, a language lab, and a group activity. Students enjoyed the atmosphere and activities. Jr/Sr. High ordered a program from The Social Institute that centers on the proper use of internet and cell phone usage among our junior high students. This program was purchased through NCHS grant for social emotional learning. She is hopeful that this program will curb some situations caused by cell phone interactions. The ASVAB was given last Wednesday and we should have scores by the beginning of December. Results will be given at the next board meeting. Schedule changes for next semester will begin the next week. ACRs have started for the high school which means that the pre-registration is just around the corner. As always she and Amy will review Pathways with CTE teachers and make adjustments accordingly.

Paula Bulla reported that they are sponsoring 20 families for Christmas. She thanks the wonderful community for stepping up and helping our Frontier families. They also sent out a survey to our 6<sup>th</sup> Graders for CTE Interest Pathway.

**Transportation Report**

No report

**Maintenance Report**

Mr. Peterson reported Brookston gym has a new sound system. New speakers and an up to date amplifier were installed. New lockers were installed in the senior class hall way. There is a panel missing that is on order. And some minor adjustments had to be made for the locker doors not shutting all the way. The Elementary reported a gas smell in the dishwasher room. We had to replace a new spark igniter and the conveyer had a bad bearing and that has been replaced also. Benchmark Mechanical has serviced the boilers at all locations. We are waiting for some quotes to replace a bladder tank at the HS. All the outside buildings have been winterized for the winter months. And the truck plows are ready for snow. High School gym has new basketball rims, north and south side. Not much is planned for Thanksgiving break due to only having one day off. My staff will be cleaning areas that can only be done with no kids in the building. Night time cleaning crew have been doing a much better job. I have not been getting a lot of complaints. I believe they have a much better crew now.

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**Superintendent Report**

Mr. Sighting reported on a patron with a concern of no handicap ramp on the home football bleachers. The roof repair has been completed and waiting on inspection. The new arts tables have arrived and the art countertops are on order. They ordered new lockers.

**Budget/Finance**

Mr. Sighting presented the November FY 2023 Tuition Support Distribution and Medicaid issues.

Mr. Sighting presented -Resolution for 2023 Budget Authorization for Reductions. David Rosenbarger made a motion to approve the resolution. Stephanie La Orange seconded the motion, and it passed unanimously.

Mr. Sighting presented the Logisoft Microsoft Windows Operating System and Software Multi-Year License purchase. Stephanie La Orange made a motion to approve the license. David Rosenbarger seconded the motion, and it passed unanimously.

Mr. Sighting presented the Powerschool Annual License. Stephanie La Orange made a motion to approve the license. David Rosenbarger seconded the motion, and it passed unanimously.

Mr. Sighting presented the Alpha Omega Service, LLP Invoice. David Rosenbarger made a motion to approve the invoice for payment. Stephanie La Orange seconded the motion, and it passed unanimously.

Mr. Sighting presented the AdTec E-Rate Category I Consulting Contract. David Rosenbarger made a motion to approve the contract. Stephanie La Orange seconded the motion, and it passed unanimously.

Mr. Sighting presented the Administrators and Non-Certified Employee Annual and Hourly Pay Increases. David Rosenbarger made a motion to approve the pay increases. Stephanie La Orange seconded the motion, and it passed unanimously.

Mr. Sighting presented the Frontier Elementary Copier Lease with Toshiba. David Rosenbarger made a motion to approve the Toshiba lease agreement. Stephanie La Orange seconded the motion, and it passed unanimously.

Mr. Sighting presented the Fountain Trust Certificate of Deposit Renewal. Stephanie La Orange made a motion to approve the renewal. David Rosenbarger seconded the motion, and it passed unanimously.

Mr. Sighting presented the \$42,278.60 Operations Fund Transfer to Parks Memorial Fund to cover expenses paid from the Parkes fund that weren't allowable by the will. Stephanie La Orange made a motion to approve the renewal. David Rosenbarger seconded the motion, and it passed unanimously.

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Mr. Sighting presented the Snow Removal Contract at Frontier Elementary School for Greenlight Lawncare. David Rosenbarger made a motion to approve the renewal. Stephanie La Orange seconded the motion, and it passed unanimously with Shelley Christopher abstaining.

**Personnel**

Mr. Sighting presented the resignations of Mrs. Rachael Siebens-Frontier Jr.-Sr. High School Cafeteria Dishwasher. Stephanie La Orange made a motion to accept the resignation. David Rosenbarger seconded the motion, and it passed unanimously.

Mr. Sighting presented the hires:

- Mr. Lukas Mosimann-Frontier Jr.-Sr. High School English/Language Arts 7th and 8<sup>th</sup> Grade
- Mrs. Teresa Erickson-Frontier Jr.-Sr. High School Cafeteria Dishwasher/Kitchen Assistant.

David Rosenbarger made a motion to approve the hires. Stephanie La Orange seconded the motion, and it passed unanimously.

Mr. Sighting presented Revise Frontier Elementary School 5th Grade Maternity Leave Substitute Payment from \$85.00 per day to \$120.00 per day. Stephanie La Orange made a motion to approve the rate. David Rosenbarger seconded the motion, and it passed unanimously.

Mr. Sighting presented the 2022-2023 Extra-Curricular Appointments:

- Meridith Helderle-Girls 8th Grade Basketball Coach
- Jannelle Kennedy-Girls 7th Grade Basketball Coach
- Reed Mears-Boys Basketball Video Coordinator Volunteer

David Rosenbarger made a motion to approve the extra-curricular appointments. Stephanie La Orange seconded the motion, and it passed unanimously.

**Other Business**

Mr. Sighting presented the investment of the Helen Higgins Trust Payment with First Merchants Bank. Stephanie La Orange made a motion to approve the investment. David Rosenbarger seconded the motion, and it passed unanimously.

Mr. Sighting presented Falcon Fanshop School Board Resolution. David Rosenbarger made a motion to table the resolution. Stephanie La Orange seconded the motion, and it passed unanimously.

Mr. Sighting presented Carmen B. Parks Scholarship. David Rosenbarger made a motion to approve the scholarship. Stephanie La Orange seconded the motion, and it passed unanimously.

Mr. Sighting presented Board Policy, 1st Reading of

- Bylaw 0131.1-Bylaws and Policies
- Bylaw 0142.2-Oath
- Bylaw 0167.3-Public Participation at Board Meetings

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- Policy 1521--Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse
- Policy 2431--Interscholastic Athletics
- Policy 2432--Grievance Procedure for State Law Limiting Participation of Transgender Girls in Athletics
- Policy 2464--Programs for High Ability Students
- Policy 3120.02--Adjunct Teachers
- Policy 3120.11--Public Hearing before Commencement of Bargaining and Public Hearing Before Ratification of Tentative Agreement
- Policy 3121--Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse
- Policy 3220.02--Supplemental Payments for Teachers
- Policy 4121--Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse
- Policy 5420--Reporting Student Progress
- Policy 5610--Suspension and Expulsion of Student
- Policy 6250--Required ADM Counts for the Purpose of State Funding and Verification of Residency for Membership
- Policy 6550--Travel Payment and Reimbursement
- Policy 8120--Volunteers
- Policy 8121--Personal Background Check--Contracted Services
- Policy 8210--School Calendar
- Policy 8220--School Day
- Policy 8400--School Safety
- Policy 8510--Wellness
- Policy 8600--Transportation

Mr. Sighting presented the Amended Start Date to PCG-Indiana Contract. David Rosenbarger made a motion to amend the start date. Stephanie La Orange seconded the motion, and it passed unanimously.

Stephanie La Orange made a motion to adjourn. David Rosenbarger seconded the motion.

Next Regular Scheduled Board Meeting--Monday, December 19, 2022 at Frontier Elementary School Library, 811 Railroad Street, Brookston, IN 47923


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Robert Andie Mears  
President



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Shelley Christopher  
Vice President



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Laura Bell  
Secretary



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David Rosenbarger  
Member



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Stephanie LaOrange  
Member