

## Frontier School Board of Trustees

School Board Meeting July 17, 2017

President JC Copas, Vice President Steve Christopher, Secretary Laura Bell and member Andie Mears were present. Also present were Superintendent Dan Sighting, Attorney Bob Little, and Treasurer Jody Morgan. Not present was Don Mills.

The pledge of allegiance was recited and the meeting started.

Mr. Sighting had some additions to the agenda. The additions were 7.8 parking lot seal coating, 8.1.5 Kyle Neal resignation, 8.2.7 Transfer Jennifer Newcom to Business, 8.2.8 Hire David Cutchin Jr/Sr Math, 8.2.9 2017-2018 ECA Appointments, 8.2.9.1 Jennifer Newcom 8<sup>th</sup> grade Volleyball Coach, 8.2.9.2 Sara Stinson 7<sup>th</sup> grade Volleyball Coach, 8.2.9.3 Joe Smith Varsity Boys Basketball Coach, 8.2.9.4 Chad Sailors Varsity Assistant Football Coach. Steve Christopher made a motion to approve the additions to the agenda. Andie Mears seconded the motion and the motion passed unanimously.

Steve Christopher made a motion to approve the minutes from the June 12<sup>th</sup> and June 19<sup>th</sup> board meetings as they were presented. Andie Mears seconded the motion and the motion passed unanimously.

Steve Christopher made a motion to approve the treasures report. Andie Mears seconded the motion and the motion passed unanimously.

Andie Mears made a motion to approve the bank reconciliation statements for June, Steve Christopher seconded the motion, and the motion passed unanimously.

A motion was made by Andie Mears to approve the balance of the June claims, APV numbers 9016 - 9032, and the July claims APV numbers 9037 – 9111. The motion also includes the June 22<sup>nd</sup> and July 7<sup>th</sup> payrolls. Steve Christopher seconded the motion and the motion passed unanimously.

### JR/SR HIGH SCHOOL REPORT

Mr. Hettinger reported that all jobs are posted; he has spent almost all of his time on scheduling interviews, having interviews and meeting with possible candidates.

### SUPERINTENDENTS REPORT

Mr. Sighting reported that the HVAC installation is about 95% done with the installation in the classrooms. They will begin installing software and get it up and running. They have also been working on installing the LED lights. These lights will be a lot brighter and there will be a cost savings by using them. We have quotes to present to the board about seal coating and stripping the parking lots.

### Budget/Financial

The Common School loan has been paid off out of the Tuition support.

Franciscan Alliance Inc. proposed fees for the Athletic Trainer for July 31, 2017 through June 2018. Mr. Sighting also proposed that Frontier School Corporation up the amount they were contribution towards the payment to \$2,500 instead of \$2,000 a school year. Frontier Jr/Sr High School Athletics will have to pay the difference. Andie Mears made a motion to accept this agreement with Franciscan Alliance and to approve

the additional monies that the Corporation will pay. Laura Bell seconded the motion and the motion passed unanimously.

Laura Bell made the motion to approve the bus driver wage scale that was presented by Mr. Sighting. Andie Mears seconded the motion and the motion passed unanimously.

The School Corporation had a CD that was up for renewal. The board agreed by a motion made by Andie Mears to renew the CD with the Farmers State Bank for twenty four months. Steve Christopher seconded the motion and the motion passed unanimously.

Mr. Sighting presented the board with a purchase agreement with Flex Green Lighting to purchase LED retrofit kits. The maintenance director and his assistant will install these. Steve Christopher made a motion to approve this purchase agreement. Andie Mears seconded the motion and the motion passed unanimously.

Steve Christopher made a motion to approve the agreement with Cochnower Pest control. Laura Bell seconded the motion and the motion passed unanimously.

Mr. Sighting proposed renewing the property/casualty, liability, automobile, and workmen's compensation insurance with Selective Insurance. MBHA will remain the agent. Laura Bell approved this recommendation. Andie Mears seconded the motion, and the motion passed unanimously.

Andie Mears approved the seal coating and crack maintenance of both parking lots at the schools. This motion is an approval up to \$27,500. Steve Christopher seconded the motion and the motion passed unanimously.

## PERSONNEL

There was a motion made by Andie Mears to accept the resignation of Keegan Finkbine, Instrumental Music Teacher, Christopher Seitz Jr/Sr High School language Arts Teacher, Darci Wise Elementary 2<sup>nd</sup> grade teacher, Laura Rogers Jr/Sr High School Business Teacher, and Kyle Neal Jr/Sr High School PE teacher. Steve Christopher seconded the recommendation. The motion passed unanimously.

Laura Bell made the first motion to approve the extension of one year to the contract of Jamie Sailors as the Athletic/Transportation Director. Andie Mears seconded the motion. Steve Christopher voted no. The motion passed three to one.

Laura Bell made a motion to approve the hiring of: Grant Powell Jr/Sr High School Biology Teacher with a salary of \$34,000. Laine Rader 2<sup>nd</sup> grade teacher with a salary of \$34,000, Donald Short Elementary and Jr/Sr High Instrumental Music with a salary of \$35,500, and Mason Shreve with a salary of \$35,000. These are contingent of successful receipts of clean Expanded Criminal History Check and Expanded Child Protection Index Check if we have not already received them. Andie Mears seconded the motion, and the motion passed unanimously.

Mrs. Bordner recommended Jennifer Steill to teach 4-6 Jump Start Summer School starting Monday July 31 through Tuesday August 8<sup>th</sup>. Laura Bell made a motion to approve this recommendation. Steve Christopher seconded the motion and the motion passed unanimously.

Mr. Hettinger was informing the board that Mrs. Jennifer Newcom will be teaching Jr/Sr High School Business during the 2017-2018 school year.

Laura Bell made a motion to approve David Cutchin as the math teacher at the Jr/Sr High School. Andie Mears seconded the motion and the motion passed unanimously.

There was a motion from Laura Bell to approve, Jennifer Newcom to coach 8<sup>th</sup> grade Volleyball, Sara Stinson to coach 7<sup>th</sup> grade Volleyball, Joe Smith to coach boys Varsity Basketball, and Chad Sailors to be the Varsity Assistant Football coach. Chad's is a change from Jr High Assistant Football coach. Andie Mears seconded the motion and the motion passed unanimously.

Mrs. Bordner recommended Tara Griffith to be the K-3 resource room instructional assistant with an hourly rate of \$8.00 per hour. Brittany Herbst to be the Pre-School Instructional assistant with an hourly rate of \$9.00 because of the physical requirements, Pam Smith K-3 resource room instructional assistant at \$8.00 an hour. Andie Mears made a motion to approve these instructional assistants. Laura Bell seconded the motion and the motion passed unanimously.

It was recommended to hire Angie Stevens as a substitute custodian at the Jr/Sr High School at a rate of \$8.00 an hour with the possibility of an increase after the 30 day probation period. To hire Connie Yoder for the Jr/Sr High School Cafeteria position at a rate of \$8.00 per hour, and Belinda Martin as a part time mini bus driver not to exceed five hours daily at a rate of 8.38 and hour. Laura Bell made the motion to approve these recommendations, with Andie Mears seconding the motion. The motion passed unanimously.

Mr. Nigel Reason was recommended for the long term sub position to fill in for Lindsay Zimmer when she is out on maternity leave. Laura Bell made the motion to approve this recommendation. Andie Mears seconded the motion and the motion passed unanimously.

Andie Mears made a motion to grant Mr. Sighting the authority to hire and accept resignations prior to the start of school. JC Copas seconded the motion and the motion passed unanimously.

#### OTHER BUSINESS

Steve Christopher made the motion to approve the following donations: The Brookston United Methodist Church \$60.00 for Elementary students who had a negative balance for snack milk. Phillip Drake donated the use of equipment that would have cost the Corporation at least \$723.00. Brookston United Methodist Church donation of 5 hours of labor to do weeding and installing mulch at the Elementary. The Brookston Lion's Club donated 5 hours of labor for weeding. Andie Mears seconded the motion. The motion passed unanimously. The School Corporation and the Board of Trustees would like to thank all of these people.

Steve Christopher made the motion to approve the new Transportation handbook with the new pay schedule included in the handbook. Andie Mears seconded the motion and the motion passed unanimously.

An employee that has been on FMLA due to health complications has exhausted all of the leave time and is asking the board to continue her health insurance at her expense. Laura Bell made a motion to approve this request. Andie Mears seconded the motion and the motion passed unanimously.

Mr. Hoover presented the board with a list of computers, printers, and equipment as salvage for the purpose of disposal. All of the equipment will be recycled or disposed of due to the equipment being obsolete. Steve Christopher made the motion to approve the disregarding of these items. Andie Mears seconded the motion and the motion was passed unanimously.


There were no comments from the public

Andie Mears made a motion to adjourn the meeting. Steve Christopher seconded the motion, and the meeting was adjourned.

The next scheduled board meeting will be August 21st at the Elementary School.

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