

Frontier School Corporation Trustees
Regular Board Meeting Agenda
Monday, August 19, 2019
7:00 P.M.

Location: Frontier Elementary 811 Railroad Street, Brookston, IN 47923

Revised

1. Call Meeting to Order
2. Approval of Agenda
 - 2.1-Additions or deletions to agenda
 - 2.2-Approval of agenda
3. Approval of Minutes
 - a. July 15, 2019
4. Treasurer's Report
 - a. Revenue Report
 - b. Bank Reconciliation Report
 - c. G.O. Bond Report
5. Approval of Claims
 - a. August, 2019 Claims
6. Reports from Principals, Directors
 - 6.1-Technology-Mr. David Hoover
 - 6.2-Elementary-Mrs. Carmen Bordner
 - 6.3-Jr.-Sr. High School-Mr. Jeff Hettinger
 - 6.4-Athletics/Transportation-Mr. Troy Burgess
 - 6.5-Maintenance/Custodial-Mr. Jeremy Martin
 - 6.6-Guidance-Mrs. Kathy Bassett
 - 6.7-Superintendent-Mr. Dan Sighting
7. Budget/Financial
 - 7.1-FY 2020 August, 2019 State Tuition Distribution Report
 - 7.2-Award Quote to Repair Frontier School Corporation Superintendent Office Roof
 - 7.3-Fluid Technologies Quote to Install Exterior Trench Drain
8. Personnel
 - 8.1-Approve Resignation
 - 8.1.1-Walter Brown-Frontier School Corporation Mini-Bus Driver
 - 8.1.2-Ben Powell-Frontier Jr.-Sr. High School Boy's Varsity Track
 - 8.1.3-Lisa Zarse-Frontier Jr.-Sr. High School Girl's 8th Grade Basketball
 - 8.1.4-Melinda Kauffman-Frontier Jr.-Sr. High School Girl's 7th Grade Basketball
 - 8.1.5-Deb Lucas-Frontier Elementary School Preschool Instructional Assistant
 - 8.2-Hire Staff
 - 8.2.1-Stephani Clark-Frontier Elementary Long Term Substitute Teacher
 - 8.2.2-Monica Culver-Frontier School Corporation Part-Time Extracurricular Instructional Assistant (20-29.5 hours)
 - 8.2.3-Colin Betts-Frontier School Corporation Mini-Bus Instructional Assistant
 - 8.2.4-Karen Hendricks-Frontier Jr.-Sr. High School Instructional Assistant
 - 8.3-2019-2020 Extra-Curricular Appointment
 - 8.3.1-Boy's Basketball Varsity Coach

- 8.3.2-Girl's Basketball 6th Grade Basketball Coach
- 8.3.3-Girl's Basketball 7th Grade Basketball Coach
- 8.3.4-Girl's Basketball 8th Grade Basketball Coach
- 8.3.5-Frontier Jr.-Sr. High School 7th Grade Class Sponsor
- 8.3.5-Frontier Jr.-Sr. High School 8th Grade Class Sponsor
- 8.3.6-Frontier Jr.-Sr. High School 9th Grade Class Sponsor
- 8.3.7-Frontier Jr.-Sr. High school 10th Grade Class Sponsor
- 8.3.8-Frontier Jr.-Sr. High School 11th Grade Class Sponsor
- 8.3.9-Frontier Jr.-Sr. High School 12th Grade Class Sponsor
- 8.3.10-Volunteer Frontier Jr.-Sr. High School Art Club
- 8.3.11-Frontier Jr.-Sr. High School Band
- 8.3.12-Frontier Jr.-Sr. High School Business Professionals of America
- 8.3.13-Frontier Jr.-Sr. High School Choir
- 8.3.14-Volunteer Frontier Jr.-Sr. High School Creative Writing Club
- 8.3.15-Frontier Jr.-Sr. High School FACS Club Sponsor
- 8.3.16-Frontier Jr.-Sr. High School Fellowship of Christian Athletes
- 8.3.17-Frontier Jr.-Sr. High School FFA
- 8.3.18-Frontier Jr.-Sr. High School Forensics
- 8.3.19-Frontier Jr.-Sr. High School Japanese Club
- 8.3.20-Frontier Sr. High School National Honor Society
- 8.3.21-Frontier Jr. High School National Honor Society (Co-Sponsors)
- 8.3.22-Frontier Jr.-Sr. High School PRIDE (Non-Paid)
- 8.3.23-Frontier Jr.-Sr. High School Robotics
- 8.3.24-Frontier Jr.-Sr. High School Spanish Club
- 8.3.25-Frontier Jr. High School Student Council
- 8.3.26-Frontier Sr. High School Student Council
- 8.3.27-Frontier Jr.-Sr. High School Sunshine Society
- 8.3.28-Frontier Sr. High School Yearbook
- 8.3.29-Frontier 7th & 8th Grade Yearbook
- 8.3.30-Frontier Jr.-Sr. High School National Technical Honor Society (Non-Paid)
- 8.3.31-Frontier Jr.-Sr. High School FACS Club Sponsor
- 8.3.32-Frontier Jr.-Sr. High School Co-Junior Varsity Football Coach
- 8.3.33-Frontier Jr.-Sr. High School Co-Junior Varsity Football Coach
- 8.3.34-Frontier Jr.-Sr. High School 7th & 8th Head Football Coach
- 8.3.35-Frontier Jr.-Sr. High School 7th & 8th Assistant Football Coach
- 8.3.36-Frontier Elementary School 5th & 6th Grade Head Football Coach
- 8.4-Adjust hourly compensation for Maintenance/Custodial Employee
- 8.5-Transfer of Frontier Elementary School Instructional Assistant
- 8.6-Board Policies, 1st Reading-3220.01 Teacher Appreciation Grants
- 9. Field Trips
 - 9.1-Frontier Jr.-Sr. High School FFA (Overnight)
 - 9.2-Frontier Jr.-Sr. High School FFA (Overnight)
- 10. Other Business
 - 10.1-School Resource Officer Agreement with Town of Chalmers
 - 10.2-Frontier School Corporation List of Potential Improvements

10.3-Xtreme Contracting Paving at Frontier Elementary and Frontier Jr.-Sr. High School

11. Comments from the Public (Comments will be limited to five minutes per speaker)

12. Adjournment

Next Tentative School Board Meeting: Monday, September 16, 2019 at Frontier Jr.-Sr. High School, One Falcon Drive, Chalmers, IN 47929

*This meeting is fully accessible. Any person requiring further accommodation should contact the school corporation office.

SEP 16 2019

APPROVED

Regular Meeting of the Board of School Trustees
Monday, August 19, 2019

Present: President JC Copas, Vice President Steve Christopher, Secretary Laura Bell, School Board Member Shelley Christopher and School Board Member Andie Mears.

Also Present: Superintendent Dan Sichting, Attorney Robert Little and Treasurer Cortney Parrish.

President Copas called the meeting to order in the Frontier Elementary School library at 7:02 pm and the Pledge of Allegiance was recited.

Routine Business

Laura Bell moved to approve the agenda with the addition of items 7.3 Fluid Technologies trench drain installation and 8.6 Board's first review of Teacher Appreciation Grant. Andie Mears seconded the motion. The motion passed unanimously.

Steve Christopher moved to approve the minutes of the Regular Meeting of the Board of School Trustees held July 22, 2019. Andie Mears seconded the motion. The motion passed unanimously.

Andie Mears moved to approve the Revenue Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the Bank Reconciliation Report as presented. Steve Christopher seconded the motion. The motion passed unanimously.

Steve Christopher moved to approve the G.O. Bond Report as presented. Andie Mears seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the August claims as presented. Andie Mears seconded the motion. The motion passed unanimously.

Technology Report

David Hoover reported that Chrome Books have been handed out. More systems have been implemented online to make things easier for the kids, however more accounts have been created online causing glitches, and kids will have to remember more than one login and password. We have resolved the issue with PowerSchool forms during registration. NWEA Testing has started.

Elementary Report

Carmen Bordner gave many thanks for extra hours and efforts through registration and the start of school. Kindergarten Boot camp was a success. Twenty-one students and approximately sixty family and friends attended on August 2, 2019. Principal Bordner thanked the Frontier Rotary and PTO for the hot dog supper at Open House. The PTO has funded t-shirts for all elementary staff with our motto and life skills printed on them. Mrs. Bulla hosted a game night to welcome new students, and 15/23 new students attended.

Frontier School Corporation

126 E Main St
Chalmers, IN 47929

Regular Meeting of the Board of School Trustees

Monday, August 19, 2019

ILEARN scores were released, but results are embargoed until September 4, 2019. Parent letters have been mailed with their child's individual results. On Tuesday, August 20, 2019, during PD, Stepheny Lemenager will be sharing things she has learned over the last year, and Jill Layton and Stepheny Lemenager will be sharing results with the teachers.

A bus evacuation drill is scheduled for Friday, August 23, 2019, and a school messenger was sent out to parents. The new dismissal procedure is working very well. Troy Yeoman with Brookston Police has helped with traffic. Elementary is dismissed and everyone is gone by 3:07 pm.

The Smiles Program mobile dentist is coming to the Elementary on September 5, 2019. Many thanks to our Nurse, Amanda Wheeldon for setting that up for our kids who don't have access to dental care.

NWEA testing has started. Sara Shelton is thankful for the teachers who have been very flexible in helping with the two week testing. School improvement team has met to look at ILEARN and NWEA Spring 2019 data.

Jr-Sr High Report

Jeff Hettinger reported a smooth start to the school year. Open House attendance was good for Jr. High. Student orientation meetings went well. They have had 1 fire drill, and a lockdown drill is scheduled. On the first Friday of the school year there was a club organization recruitment day where kids learned about all of the different clubs. The following Friday the kids went the gym where they could sign up for the various clubs offered, and they picked up a lot of new membership.

Thus far, there have been 2 professional development days. The first was focused on school safety protocols, and the second was focused on technology in the classroom to improve instruction.

There is significant testing at the beginning of the school year. Some subjects have end of course assessments. Four subject areas will take readiness tests to compare with end of the year test results to measure growth. Scholastic reading inventory testing will be implemented for students as well as teachers so the teachers have an idea of what the kids are seeing and to identify areas for improvement.

Language Arts curriculum was revamped over the summer. Several teachers will attend workshops at the Wabash Valley Education Center then bring the information back to the schools to share with all teachers. School pictures are scheduled for August 22nd. Study tables begin Sept 10th. Parent teacher conferences are scheduled for September 11th, which will be an E-Learning day for students. On September 16th during the School Board Meeting, there will be an Erin's law (Body Safety Training) presentation in the auditorium for parents and teachers. The students will see the presentation the following day. Mrs. Layton is working with Officer Davis and other local first responders on our school communication plan.

Athletics and Transportation Report

Mr. Burgess made mention of the bus evacuation drill scheduled for August 23rd for Transportation.

In Athletics, varsity football, volleyball, and cross country teams start up this week. We have a lot of kids participating in fall sports this year.

Frontier School Corporation

126 E Main St
Chalmers, IN 47929

Regular Meeting of the Board of School Trustees

Monday, August 19, 2019

The new 80" interactive video board is still in the works. We have to have \$20,000.00 committed from sponsors to get the board hung up. We have \$10,000.00 committed and \$4,000.00 has been collected. The sponsors will have to renew their advertisements each year.

Slam Dunk Sports Marketing has presented a 2nd option. They will hang up a 75" monitor that runs advertisements from a thumb drive, but it is not interactive. If we go with option 2, the cost would drop to \$15,000-\$16,000. Frontier owns the board and starts receiving 50% of the proceeds once the finalized amount is collected. Frontier is also contracted to maintain the board to keep it up and running for 5 years after we own the board.

Steve Christopher proposed the question of the Athletic Boosters buying a monitor and thumb drive to display the advertisements ourselves. There was discussion about giving the collected money back if this contract falls through. The sponsors would receive their money back if we did not move forward with the video board. Mr. Burgess would like to bring the Regional Manager back in to "start over" with this contract process so he can be involved from the beginning.

Laura Bell inquired as to the deadline for obtaining sponsors. Mr. Burgess believes it is two years from the contract signing date. She also inquired about the process by which Slam Dunk obtains sponsor donations. Mr. Burgess believes they have received lists of local businesses and they may possibly email or call to request advertising.

The Board has opted to have Mr. Burgess meet with the Regional Manager of Slam Dunk Sports Marketing and start from square one.

Steve Christopher inquired about the progress of the renovations to the football locker rooms. Mr. Burgess believes that they are on track for completion. Superintendent Sichtung indicated that they have made great progress as well, except for a few leaking toilets and urinals that will need to be replaced before the first football game.

Maintenance Report

Mr. Jeremy Martin was not in attendance.

Counselor's Report

Mrs. Kathy Bassett reported we have 16 new High School students this year. 8 are out of district. 7 are in district, and we have one German exchange student who will be living with the Langleys. 8 students are completing double up courses at Ivy Tech or online. 8 students are going out to work-based learning half of the day. 12 students go to Twin Lakes for Healthcare Sciences, Construction, and one student to Law Enforcement.

CTE Reports have been started to receive funding. Final numbers will be reported in September. Mrs. Bassett has met with all Seniors for final review of schedule, 4-year plan, and diploma type. She will meet with them quarterly and continue to monitor grades.

The Indiana Youth Institute Liaison for the Lilly Grant has met with Paula Bulla and indicated that we are in good shape. After a bit of fine tuning our reports will be finalized.

Frontier School Corporation

126 E Main St
Chalmers, IN 47929

Regular Meeting of the Board of School Trustees

Monday, August 19, 2019

NCHS Youth Resilience Grant funding was cut drastically. The Elementary will not receive any funding, and the High School received money for drug prevention lessons, but no funds for drug testing. We will be looking elsewhere for funds to continue drug testing.

Superintendent Report

Mr. Sighting reported the budget has been started but not finished. It will need to be advertised before the meeting next month. The WHIN Grant is gifting us \$15,000-\$16,000 to be divided amongst 4 schools. They will be in this month for a photo op.

The MASE Insurance clinic committee has interviewed 5 new clinic providers.

Interviews are scheduled for a third person in our Corporation office to replace Rhonda Morgan.

New laws were discussed in the Administrator's meeting.

ILEARN scores have been released, and Mr. Sighting is pleased. However, he is concerned that we are at State average on some scores. IXL Math at the Elementary has paid big dividends, and he believes the new reading series will bring our English/Language Arts scores up.

Overall enrollment is at 662.28 compared to 666.18 last year. These numbers won't be finalized until September 13th. These final numbers will affect our funding.

Summer school report is due by September 15th for reimbursement. \$12,000-\$18,000 is expected for reimbursement.

Title IV Grant and Title IIA are due at the end of August. Title IV is the technology grant for professional development. We will remain with the Wabash Valley Consortium for part of the grant and the other part can be used by the buildings.

Budget/Finance

Mr. Sighting discussed August FY 2020 tuition support distribution report. We're being funded on 654.3, which means we are being underfunded in terms of the ADM.

The CTE grants totals \$190,700, and Mr. Sighting believes we are being overfunded, and we can expect to see a reduction.

The Special Ed Grant is \$287,185, and Mr. Sighting believes we are overfunded on this grant as well. We should expect to see \$267,000, but this dollar amount may change due to new incoming student needs.

The Honors Grant is funded at \$23,500 based on 18 honors students. Last year we graduated 25 honors students, and can expect this funding to change. We will see reductions and increases in these grant awards based upon our ADM count.

Frontier School Corporation

126 E Main St
Chalmers, IN 47929

Regular Meeting of the Board of School Trustees

Monday, August 19, 2019

The Frontier School Corporation building roof needs replaced. Mr. Martin tried to solicit quotes from four different vendors. Knox Services and Bone Dry Roofing completed quotes. Mr. Martin believes Knox Services might be offering a smaller R value for insulation, and Bone Dry Roofing quoted a higher R value. Knox Services has been asked to return and quote with a higher R value. Mr. Sighting has asked the Board to allow him to accept the lowest quote at the highest R value between the two vendors. Andie Mears made a motion to approve the request. Steve Christopher seconded the motion. The motion passed unanimously.

Fluid Technologies has provided a quote to install an exterior trench drain in front of the women's restroom at the outdoor football locker room area to prevent interior flooding due to rain runoff. Mr. Sighting is asking for the quote to be approved based upon the drain being 10 linear feet at \$5,000. Steve Christopher asked about burying a tile as opposed to installing the trench drain, however the grade of the land may not allow for a tile drain. The funds will come from the 2017 Construction Fund. Steve Christopher made a motion to approve the installation of a trench drain. Laura Bell seconded the motion. The motion passed unanimously.

Personnel

Andie Mears moved to approve the resignations from Walter Brown (Mini-Bus Driver), Ben Powell (Jr/Sr High Boy's Varsity Track), Lisa Zarse (Jr/Sr High Girl's 8th Grade Basketball), Melinda Kauffman (Jr/Sr High Girl's 7th Grade Basketball), and Deb Lucas (Elementary Preschool Instructional Assistant). Shellie Christopher seconded the motion. The motion passed unanimously.

Steve Christopher moved to approve the hiring of Stephani Clark (Elementary Long Term Substitute), Monica Culver (Frontier School Corporation Part-Time Extracurricular Instructional Assistant) at 20-29.5 hours, Colin Betts (Mini-Bus Instructional Assistant), and Karen Hendricks (Jr/Sr High Instructional Assistant). Andie Mears seconded the motion. The motion passed unanimously.

Steve Christopher moved to approve Extra-Curricular appointments as presented. Andie Mears seconded the motion. The motion passed unanimously.

Mr. Sighting recommended an adjustment in hourly compensation for Chris Peterson because he now drives a mini bus transporting special ed students, which requires yellow and blue cards. Steve Christopher made a motion to approve \$1.50 increase in pay. Shelley Christopher seconded the motion. The motion passed unanimously.

Mr. Sighting is recommending the transfer of Mr. Deb Bowsman from Elementary Instructional Assistant to Preschool Special Ed Instructional Assistant at the same rate of pay. Laura Bell made a motion to approve the transfer. Andie Mears seconded the motion. The motion passed unanimously.

Teacher Appreciation Grant-First Reading

Mr. Sighting indicated that Teacher Appreciation Grants are discussible items in terms of state law, and he has not had a chance to discuss it with the Teacher's Association because it was just received. Policies have to be read twice before they are adopted. A special meeting will need to be schedule for a second reading and adoption of the Grant because it's due to the DOE by September 15th.

Frontier School Corporation

126 E Main St
Chalmers, IN 47929

Regular Meeting of the Board of School Trustees

Monday, August 19, 2019

The first option for the Grant is to set aside 25% for teachers who are 5 years or less in experience. The second option is to divide it evenly amongst the teachers. Mr. Sighting plans to discuss it with the teachers and recommends to split the funds evenly for effective or highly effective teachers.

Field Trips

Steve Christopher moved to approve the Jr/Sr High School FFA overnight field trips on August 23rd-August 25th and October 30th- November 2nd. Andie Mears seconded the motion. The motion passed unanimously.

Other Business

The School Resource Officer agreement with the town of Chalmers gives us an officer for 29.5 hours. Mr. Sighting approached the Town of Chalmers about applying for a \$50,000 Secured School Safety Grant to obtain the officer as a full-time SRO. The Town of Chalmers indicated that they are losing money providing an SRO for 29.5 hours at \$35,000. If we choose to continue paying \$35,000 we will get our SRO for less time, or if we want to move him to full time we will need to pay \$62,121.90. Mr. Sighting has reached out to White County to provide an SRO. The cost was over \$100,000. The recommendation to hire a full time SRO is contingent upon us receiving the \$50,000 Secured School Safety Grant. Steve Christopher made a motion to approve the SRO agreement contingent upon receipt of grant benefits. Laura Bell seconded the motion. The motion passed unanimously.

The Frontier School Corporation list of potential improvements has been funded by the Wells Fargo 2014 Ad Valorem First Mortgage Bond. The Bond has a balance of \$155,000.00 left and requires payment for improvements or paying down debt. \$15,000 will go toward administrative fees leaving a balance of \$140,000. \$63,000 will be used to pay for the renovations of the football locker rooms. Mr. Sighting and Mr. Martin discussed using the remaining balance to replace the chiller at the Jr/Sr High. Mr. Martin also recommended the following list of

improvements: installing AC at the Brookston Gym, replacing the case work at the elementary, repair roofing outside the FACS room, replacing the carpets at the Elementary, and replacing the exterior doors at the Brookston Gym.

Xtreme Contracting has provided two quotes, each under \$5,000, to repair the Elementary and the Jr/Sr High parking lots. Laura Bell made a motion to approve the repairs. Andie Mears seconded the motion. The motion passed unanimously.

Steve Christopher moved to adjourn the meeting. Andie Mears seconded the motion, and the motion passed.


The next Regular Meeting of the Board of School Trustees will be held on Monday, September 16, 2019 at 7:00 pm at Frontier Jr/Sr High School.

Frontier School Corporation

126 E Main St
Chalmers, IN 47929

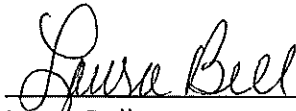
Regular Meeting of the Board of School Trustees

Monday, August 19, 2019

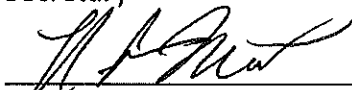


John C Copas
President


Steve Christopher
Vice President



Laura Bell
Secretary



Robert Mears
Member



Shelley Christopher
Member

