

Frontier School Corporation
126 E Main St
Chalmers, IN 47929

Regular Meeting of the Board of School Trustees
Monday, November 18, 2019

School Board Meeting
DEC 16 2019
APPROVED

Present: President JC Copas, Vice President Steve Christopher, Secretary Laura Bell, and School Board Member Andie Mears.

Absent: School Board Member Shelley Christopher

Also Present: Superintendent Dan Sighting and Treasurer Cortney Parrish.

President Copas called the meeting to order in the Frontier Jr/Sr High School library at 7:01 pm and the Pledge of Allegiance was recited.

Routine Business

Andie Mears moved to approve the agenda with the addition of 8.5 Personnel hire of Jr/Sr High School ECA Treasurer. Laura Bell seconded the motion. The motion passed unanimously.

Andie Mears moved to approve the minutes of the Executive Session Meeting held October 28, 2019, the Regular Meeting of the Board of School Trustees held October 28, 2019, the Executive Session Meeting held November 14, 2019. Steve Christopher seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the Revenue Report as presented. Andie Mears seconded the motion. The motion passed unanimously.

Andie Mears moved to approve the Appropriation Report as presented. Laura Bell seconded the motion. The motion passed unanimously.

Andie Mears moved to approve the Fund Report as presented. Steve Christopher seconded the motion. The motion passed unanimously.

Steve Christopher moved to approve the Bank Reconciliation Report as presented. Andie Mears seconded the motion. The motion passed unanimously. There was discussion regarding an irreconcilable difference between the Bank Reconciliation and Fund Reports.

Andie Mears moved to approve the G.O. Bond Report as presented. Steve Christopher seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the November claims as presented. Andie Mears seconded the motion. The motion passed unanimously. There was discussion about the Town of Chalmers water bill. Mr. Sighting believes we have been assessed waste water charges for watering our athletic fields. Faith Willoughby is working on reconciling this amount based upon past year's consumption and charges.

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Technology Report

Mr. Hoover reported bumps in the process of continuing Windows 10 upgrades. 120 have been completed, and there are about 40 left to go. ISTEP testing started for those who needed to retake. System readiness testing for ILEARN will be starting. Mr. Hoover is thankful for being sent to the HECC Conference on cyber security and computer science teaching. Cyber security is still a very hot topic with the recent hackings and ransomware of school corporations. The Indiana DOE Cyber Security for Staff program is offering a phishing tool to educate staff on email security which will be coming in the near future. PowerSchool has just acquired the company we use to complete online registration. The hope is the next time PowerSchool completes an upgrade, it won't affect our registration.

Elementary Report

Mrs. Bordner was absent. Mr. Sighting gave the Elementary Report. Six Elementary teachers are attending Red for Ed day. Due to this and other absences, staff have volunteered to help out as needed, as there are no remaining subs. There is a SpellBowl meet tonight at Northwestern Elementary. Good luck to the team and Mrs. Lemenager. Mrs. Bordner and Mrs. Layton will be attending a Title III meeting on Wednesday at WVEC. The information should help to create a plan required by the Title Onsite Monitoring visit to establish and English Learner Teacher of Record. NCHS planning grant has funds remaining. A meeting is scheduled to prepare an amendment. 6th grade Boys & Girls basketball seasons have started. We would like to thank Mrs. Layton for supervising. There is a Food Drive scheduled December 2nd through the 13th. Food collected is given to our Christmas families. Frontier Rotary Club is assisting to provide presents to these families as well. NWEA winter testing is December 2nd the 13th. We look forward to seeing and comparing our results from the first testing window. Six new students have enrolled at Frontier Elementary in the last month. Mr. Sighting added that at count day we were funded on 654.28 students. As of today, we have 659 students. The three weeks between Thanksgiving and Christmas break are filled with events and special traditions. The end of the semester is approaching.

Jr-Sr High Report

Mr. Hettinger reported that he occasionally emails his staff to provide him with updates from their classrooms. Mr. Nunan's Principals of Design Class is programming robotic marble sorters and are about to start learning to build a computer. Miss Miller's Japanese Class has just finished learning the first of three Japanese alphabets. They also learned the basic sentence syntax and will be practicing tomorrow. Mr. Johnson's class is working on hypertrophy, strength & long cardio/strength endurance, BURN workouts, and High Intensity Bursts (HIIT) with built in rest to focus on power and power-endurance. Wednesdays are active recovery days where the students warm up with a sports game in the gym and finish with foam rolling and yoga in the weight room.

The Holiday concerts is December 11th at the Jr/Sr High. ISTEP retakes started today for those students who did not pass Math or English last spring. These students were in remediation this fall in preparation for the retake. The 7th & 8th grade students will attend the Indiana Repertory Theatre tomorrow to see A Christmas Carol. Currently, all 9th grade students are receiving CPR training and will be certified through the American Heart Association. Mr. Hettinger and Mrs. Bassett will be attending a meeting at the Monticello Ivy Tech for a discussion about components, structure, timeline, and requirements on the new "White County Promise". Ivy

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Tech Community College and White County are working to offer local high school graduates from Frontier, North White, Tri-County, and Twin Lakes tuition and fee assistance to complete a college credential at Ivy Tech and remain in the local workforce. Mr. Hettinger will be attending the Indiana Association of School Principals' Fall Conference in Indianapolis.

Athletics and Transportation Report

Mr. Burgess reported that everything is running very smoothly in Transportation and Athletics. There was a great turn out and a lot of positive feedback for the fall awards banquet. Several of our students made all county teams in volleyball and football. Winter season has started with Girls' Basketball, Boys' Basketball, and Wrestling.

Counselor's Report

Mrs. Bassett reported that the PSAT was given last month to give students an idea of how they will score on the SAT. The College Board contacted us to let us know we will be giving the SAT at Frontier on March 4, 2020, for the first time. ASVAB testing was last week. The students did very well. ISTEP retest has started and will continue for the next two weeks. Forty-one students will retest in Math and 11 in English. The Counselors really like working with Naviance.

Mrs. Bulla reported there was a meeting held with the advisory board. There are two meetings required each year. Why-Try and Second-Step lessons are being increased. Mrs. Bulla had a call with our Lilly Grant Rep, Matt Fleck. He is impressed with how our White County schools are working together and sharing ideas with FAFSA and Ivy Tech. The Parent Informational Night was very successful. Twenty-four parents signed up, 16 parents attended, and 12 children utilized the babysitting services. Our Family Support Specialist, Peyton Lewis was available, and topics of discussion included: wellness, depression, organization, and anxiety. The Counselors really like the Naviance and Why-Try programs and hope to continue with them after the Lilly Grant has concluded. DARE came in for an introductory lesson for K-5th grades. Sixth grade's DARE presentation is in the spring. Sixteen families have reached out for Christmas help, and Mrs. Bulla thanked the Board for their help.

Maintenance Report

Mr. Martin was absent. Mr. Sighting gave the Maintenance Report. All winter equipment that we own is operational and ready. Mr. Martin has requested quotes from MacAllister Machinery and Rigg's Outdoor Power for skid steer rental for the months of December, January, and February due to the difficulty in finding dependable cost-effective snow removal. A Contractor needs to be hired for Elementary snow removal at a trigger of 2". A room was cleared out at the Brookston gym for DEF storage tank provided by the Co-op for the buses. The Elementary slide replacement has arrived, but it has not yet been installed. There are a number of issues with the doors due to worn out thresholds. These should be addressed over Christmas break. Time clocks for the official's room need to be installed and hard-wired. We have requested quotes from Hi-Com and Huston Electric for the install. Updated years for sports banners have been received and will be installed on the new signs by November 19th. The baseball and softball wind screens are almost down for winter storage in the dugouts. Fluid Technologies is supposed to install the FRP in the football locker rooms

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next week. There are a couple of classrooms that still require the current chiller for temperature regulation due to a valve that is stuck open. A kit has been purchased to freeze the pipes and change the valve without draining the entire AC system. Once this has been completed, we can move forward with the chiller replacement. There was discussion regarding the functionality of the scoreboard panel in the gym.

Superintendent Report

Mr. Sighting reported the roof at the Corp office is complete. Replacement doors for the Brookston Gym have been ordered by Mulhaupt and should arrive between Thanksgiving and Christmas. A tech savvy student or adult will need to be hired out of Transportation to ride buses and program the stops into the EZ Routing software. The A-F Accountability Grades were released by the State of Indiana and are currently embargoed. Our grade was lower than in the past, but Mr. Sighting is not disappointed because we did better than many schools in the state. The chiller installation and RFP installation in the locker rooms are set to begin soon. Principals are setting up committees of students and parents to revise student handbooks. ILEARN test scores from spring 2019 have been released. Principals and teachers will be making adjustments to instruction by grade level. Principals continue short-term and long-term observations during the first semester. Evaluations were finalized because the DOE instructed us to use the higher of the last 2 years' scores. Officer Jim Bolen was introduced as our new School Resource Officer. He will travel to Silver Lake, Indiana for SRO Training in February. Our school closing and delay system was tested last week and it is operable. Communication with Principals concerning Title II and Title IV funds for professional development is ongoing. Teachers are attending workshops at the WVEC for professional development in reading, writing, math, and technology. It is geared toward the Elementary and Jr/Sr High implementing the SAMR model for integrating technology in the classroom. The outdoor facilities were winterized. Architects and engineers from KJG Architecture will be onsite to verify dimensions and locations of equipment on drawings to finalize the details for the RFP. The plan is to release the RFP to bidders in late December or early January to upgrade the HVAC system and install a solar array at the Jr/Sr High School with the hopes of awarding the jobs in February 2020.

Budget/Finance

Frontier School Corporation received \$361,779.55 in November FY 2020 State Tuition Support Distribution. There was an adjustment of \$108.05 for Medicaid reimbursement. There was not a reconciliation of the Academic Honors Grant or Career and Technical Education Grant based upon the ADM. Reconciliation can be expected in December which will result in the receipt of less money in December.

We received snow removal bid from Evan Barrett and Green Light Snow and Ice Management. Mr. Sighting asked the Board to award the snow removal quote to Green Light Snow and Ice Management at a cost of \$809.96 per snow occurrence with the 2" trigger. There was discussion about the Frontier Maintenance Staff taking care of the snow removal under the 2" trigger. Andie Mears made a motion to approve the snow removal quote award. Steve Christopher seconded the motion. The motion passed unanimously.

Mr. Sighting asked for approval of the 2019 Teacher Appreciation Grant award amounts to be distributed to effective and highly effective teachers on the November 22, 2019 payroll. Mr. Sighting also asked for approval to award distributions, from the Education and Operations Funds, to those teachers who do not meet the job

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description qualifications under the Teacher Appreciation Grant. Laura Bell made a motion to approve the grant distributions as presented. Andie Mears seconded the motion. The motion passed unanimously.

Frontier School Corporation received summer school reimbursement from the Department of Education in the amount of \$20,047.84. This reimbursement is 81% of the \$24,890.09 costs submitted.

Former Superintendent Cathy Rowe, set forth and received approval of a recommendation to encourage administrators to enroll in a HDHP. Administrators that take a HDHP instead of a low deductible plan will receive 50% of the savings in their HSA if they choose to elect HDHP. Mr. Sighting recommended the Board approve continuance of this incentive. Laura Bell made a motion to approve the administrator incentive. Steve Christopher seconded the motion. The motion passed unanimously.

Mr. Sighting recommended an increase to the health insurance contributions for the Frontier Elementary School Principal and Frontier School Corporation Athletic/Transportation Director for a total of \$19,799.00 for a family health plan. Steve Christopher made a motion to approve the increase in corporation health insurance premium contributions. Andie Mears seconded the motion. The motion passed unanimously.

Personnel

Mr. Sighting asked for approval to hire Mrs. Heather Piper as an Instructional Assistant at Frontier Jr/Sr High School at the rate of \$8.50 per hour effective October 25, 2019. Laura Bell made a motion to approve the hire. Andie Mears seconded the motion. The motion passed unanimously.

Mr. Sighting asked for approval to transfer Miss Rhonda Morgan from the Frontier Superintendent's Office Claims and Purchase Order Assistant/Food Service Director to part-time Food Service Director working 20 hours per week at a rate of \$14.00 per hour. Andie Mears made a motion to approved the hourly wage as presented. Laura Bell seconded the motion. The motion passed unanimously.

Mr. Sighting asked for approval to approve the hourly wage increase for non-certified employees at Frontier School Corporation effective August 5, 2019. The wage increases will be paid from the Education, Operations, Title I, and Referendum Operating Funds. Steve Christopher made a motion to approve the non-certified staff wage increases. Andie Mears seconded the motion. The motion passed unanimously.

Mr. Sighting recommended that the Board approve contract extensions and pay increases for administrators:

Troy Burgess \$66,297 with a contract extension of 2020-2021

Jillian Layton- \$65,193.45 with a contract extension of 2020-2021

Carmen Bordner- \$ 74,849.94 with a contract extension of 2020-2021

Jeff Hettinger- \$92,586 with a contract extension of 2020-2021

Salary increases will be paid out of savings in Teacher Retirement contributions decreasing from 10.5% to 8.5% and from the Education, Operations, and Referendum Operating Funds. Laura Bell made a motion to approve administrator salary increases and contract extensions. Steve Christopher seconded the motion. The motion passed unanimously.

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Mr. Sighting asked for approval to hire Miss Makayla Sterrett as Frontier Jr/Sr High School ECA Treasurer replacing Mrs. Bev Nogle. This position will offer an hourly rate of \$13.70 and employment will become effective Monday, December 2, 2019. Laura Bell made a motion to approve the hire of Makayla Sterrett as Frontier Jr/Sr High School ECA Treasurer. Andie Mears seconded the motion. The motion passed unanimously.

Other Business

Mr. Sighting asked the board to approve a donation for Frontier Jr High School Student Council stereo equipment, valued at \$3700.00 from Mr. Marc Clapper, Frontier Jr/Sr High School FFA donation in the amount of \$100.00 from an anonymous source, and Frontier Jr/Sr High school Sunshine Society donation in the amount of \$100.00 from an anonymous source. Laura Bell made a motion to approve the donation. Andie Mears seconded the motion, and it passed unanimously.

Mr. Sighting presented the 2019 ILEARN Test results compared to state averages. He believes we can do better, but he is not disappointed, and this was the first year for the test, which typically comes with hiccups. There was discussion about flipping curriculum and improving instruction to bring up the grade 10 math scores.

Public Testimony

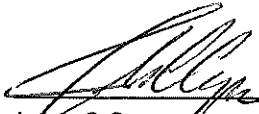
None given.

Steve Christopher made a motion to adjourn. Andie Mears seconded the motion. The motion passed unanimously.

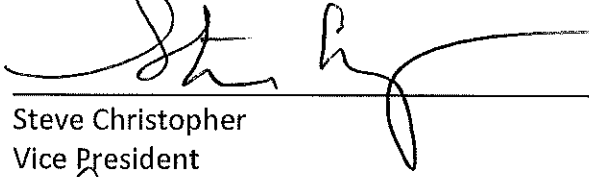
The next Regular Meeting of the Board of School Trustees will be held on Monday, December 16, 2019 at 7:00pm at Frontier Elementary School.

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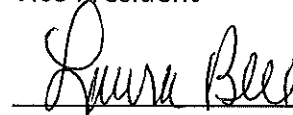
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John C Copas
President




Steve Christopher
Vice President



Laura Bell
Secretary



Robert Mears
Member



Shelley Christopher
Member

