

NOV 15 2021

APPROVED

Regular Meeting of the School Board
Frontier Elementary School Library, 811 S Railroad St, Brookston, IN 47923
Monday, October 18, 2021, 7:00 pm

Present: President Andie Mears, Vice President Shelley Christopher, Secretary Laura Bell, School Board Member Stephanie LaOrange, School Board Member David Rosenbarger

Absent: Attorney Robert Little

Also Present: Superintendent Dan Sighting, Treasurer Cortney Parrish, Assistant Treasurer Lori Ringer

President Mears called the Meeting to order at 7:00 pm, and the Pledge of Allegiance was recited.

Routine Business

Mr. Sighting presented addenda to the agenda. Laura Bell moved to accept the addenda and revised agenda. Shelley Christopher seconded the motion. The motion passed unanimously.

Shelley Christopher moved to accept the minutes of the budget meeting, the board meeting, and the executive meeting of September 20, 2021. Stephanie LaOrange seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the Fund Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Stephanie LaOrange moved to approve the Appropriations Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the Revenue Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Stephanie LaOrange moved to approve the Bank Reconciliation Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the 2020 Bond Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Shelley Christopher moved to approve the October claims as presented. Laura Bell seconded the motion. The motion passed unanimously.

Technology Report

Mr. Hoover reported that Technology has been struggling with intermittent internet connectivity, with more issues reported at the Elementary than at the Jr/Sr High.

Changes have been made to the software on the access points, the controllers, and the servers.

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He has worked with the filter vendor and spent many hours searching for anything that could pinpoint where the issue might be. He has not found any definite culprit and has engaged a network engineering team from Roeing in Lafayette to help dig deeper.

He has been short of time lately while also working on State Reporting, as the process is brand new for this year and has been fraught with its own issues. No one in the state is an expert that can be called on since it's new, but he has been in many online meetings. Most have been beyond his understanding, but he has been getting help from other staff members. He appreciates the help.

Mr. Hoover will be out November 10-12 at the annual state Technology Directors' conference in Indianapolis. His major foci for sessions there will be State Data Reporting and cybersecurity.

Elementary Report

Mrs. Layton reported that Former Principal Mr. Reagan came to FES for a visit, especially to the sensory room. Mrs. Bulla gave him a presentation.

She reported on donations from Psi Iota Xi and Lions' Club.

Mrs. Notary has returned from maternity leave. Mrs. Layton thanked those who assisted the substitute teacher.

The PTO fundraiser brought in more than \$4,500 and hosted a pumpkin contest.

The Daddy Daughter Dance was held the previous weekend.

Mrs. May is the student council advisor this year. The student council has already held a movie night, volunteered at Kent's Pumpkin Farm for three hours, and sponsored a Halloween dress-up day.

Garden Club, Art Club, and Cosmo Club details will be presented later for approval.

The week-long book fair was hosted by Mrs. lunghuhn, Mrs. Guntrip, and Mrs. Brennan.

Mrs. Layton was selected to speak at the Indiana Association Conference for Vice Principals on November 19, 2021.

Mrs. Layton is still the High Ability coordinator. The HA grant was approved. She and Mrs. Parrish will work on closing last year's grant.

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Mrs. Layton will remain the coordinator for therapeutic crisis intervention (TCI). More students this year are in need of TCI de-escalation due to overstimulation, mental health issues, and suchlike. Individual crisis management plans are in development.

Mrs. Layton gave a few details about Professional Development Day on November 1, 2021. Instruction in first aid will be given, and then depth of knowledge questioning will take place at FHS.

Mrs. Layton reported that class coach Mr. Jim McMillan would visit to discuss curriculum mapping with the faculty.

Jr.-Sr. High Report

Mr. Hettinger congratulated the volleyball and cross country teams on a fantastic season. The Varsity Cheerleaders placed first at the Northwood Invitational.

He reported on the two-hour visit by the Rural Early College Network on September 29, 2021, to discuss and to learn about the school and our dual credit programs. They were impressed with the direction we are going.

tutoring and study tables have two separate programs running, both on Tuesdays and Thursdays, but in different room locations. Tutoring meets for the purpose of targeting learning loss in language arts and math. Study tables meet the last 4 weeks of a 9 week grading period for the purpose of assignment recovery. Essentially, a student can complete an assignment during study tables and receive 75% credit.

The State Police came to Frontier to conduct a Youth Education Presentation designed to educate students about dangers present online.

Frontier hosted a blood drive on October 19, 2021.

The faculty participated in Professional Development Day on November 1, 2021.

Athletics Report

Mr. Burgess was not in attendance.

Transportation Report

Mrs. Hall was not in attendance. Mr. Sighting gave her report.

One bus driver was out, but other drivers covered her routes. Riders were distributed to other stops for pick-up.

Inselor's Report

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Mrs. Bassett reported that Chloe Miller works three nights a week as a lifeguard and saved the life of a young child recently.

PSATs and SATs were administered on October 13, 2021. Eleven seniors retook the SAT.

The ASVAB (Armed Services Vocational Aptitude Battery) test is scheduled to begin on November 10. Students are encouraged to attain a score of at least 31. All juniors and some seniors will take the test.

Knowledge assessments have been concluded. Four students passed for Ivy Tech dual credit classes.

Of the seniors needing to take the ISTEP again: 13 will take the algebra section, and 7 will take the English section.

Senior case reviews are going well and coming to a close.

The Lilly grant has concluded, and all paperwork has been submitted. The grant allowed Frontier to collaborate with other school districts and counselors.

Maintenance Report

Mr. Peterson was not in attendance. Mr. Sighting gave the report.

Mr. Peterson repaired the merchandiser for the high school. He also replaced a condenser fan motor and repaired a broken line in the FHS cafeteria.

Doors at the old gym were painted with electrostatic paint; door frames were done as well.

A cleaning contract with Betty Conley is forthcoming; her company will replace Team MJV.

Mr. Peterson is working with SRO Chief Bolen about getting some of the doors and windows at the high school to install safety film. This will keep the glass from shattering when hit with an object.

Roto-Rooter unclogged football and public restrooms. All lines are now clear.

Winterizing the concession stands, public restrooms, and football locker room will be completed before freezing weather begins.

During fall break the art room at the HS was stripped and waxed, gym bleachers cleaned and made ready for basketball and wrestling seasons. Sinks and aerators were de-limed. Gym and commons floors were scrubbed.

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The FES custodial staff spot-cleaned carpets, wiped down walls, de-limed sinks and aerators, and other small detailed work that needed to be done during fall break.

A quote is pending to replace the fire alarm control panel at the old gym. Mr. Peterson had a technician from Mulhaupt's do a test on the system.

The FES kitchen had a couple water leaks from the roof. Hinshaw Roofing repaired them.

Maintenance replaced a broken fan pulley for the weight room roof unit. Caulking was applied around the roof unit that was leaking.

Superintendent's Report

Mr. Sighting reported that he had been preparing the 2022 budget and bringing it to conclusion. He will have 5 days to submit the budget to Gateway after board approval.

Auditing is taking place for the years 2018-2020. An offsite company is handling the audit this time instead of the State Board of Accounts. Auditing should be completed by early December.

Quotes for snow removal are being gathered. Boilers are operating properly.

State reporting has been "a nightmare" this year for all school systems. The state implements projects that are not properly prepared. Issues exist with how data are uploaded. Software updates and patches are frequent.

Professional development took place for the bus drivers and cafeteria workers.

Budget/Finance

Mr. Sighting discussed the October 2022 tuition support distribution. At present we are funded by an ADM 616.76 students. 660 students (3 of them virtual) are in queue for the next distribution. There are a couple of students stuck in help tickets with the state; resolution is pending for their funding. In-person students are funded at 100%. Virtual students are funded at 85%.

Results of 30-A vocational funding were received. The CTE grant distribution totals \$189,300.00. The results of the CTE grant will be \$222,650.00. We are currently underfunded until the ADM is taken on December 1, 2021. The Honors Grant will be roughly \$32,500.00. A grand total of \$366,373.35 was received in October.

Mr. Sighting presented a budget form listing tax levy, appropriation (adopted budget), and adopted tax rate. The tax rate to be adopted tonight will be a maximum of 0.8967¢ -- and more realistically, approximately 0.6870¢. In Operations, we are asking for an adopted tax levy of \$2,730,957. The most we will receive is 600,000. The most from the referendum tax-exempt fund (post-2009) will be 0.21; we are currently at

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0.2385. Last year's assessed valuation was used to calculate this year's AV; there will be an increase of \$22,000,000: an increase from \$421,000,000 to \$451,000,000. This will cause a decrease in the tax rate.

Mr. Sighting requested approval of the budget by paper vote. Laura Bell made a motion to approve the 2022 form 4 tax rate and tax levy adoption. David Rosenbarger seconded the motion. The motion passed unanimously.

Mr. Sighting requested approval for CD renewal at Fountain Trust Company on an interest rate of 0.55%. The CD came due on 09/07/2021. Mrs. Parrish surveyed area banks and found that Fountain Trust had the most productive return on 24-month CDs. Mr. Sighting recommended that the CD should remain at Fountain Trust. Laura Bell made a motion to accept the renewal of the CD at Fountain Trust, David Rosenbarger seconded the motion, and it passed unanimously.

Mr. Sighting presented a resolution to issue tax anticipation warrants in the event that the auditors do not provide funding for the property tax settlement in a timely manner. The warrants will allow Mr. Sighting to add \$30,000 in temporary interest funds to the budget. If the tax settlement is not used, then the state will automatically deduct it from the budget.

Mr. Sighting requested approval of the resolution to issue tax anticipation warrants. Laura Bell made a motion to approve the resolution. Stephanie LaOrange seconded the motion. The motion passed unanimously.

Mr. Sighting requested approval of a proposal that Pro-Tint install safety film on the doors and glass of FHS. The film is needed to prevent breakage from projectiles. A matching safety grant expenditure of \$5,000 will pay for the film. Laura Bell made a motion to approve the proposal. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting requested approval of a STR-SEG proposal that Hardscape Design Services inspect, provide an estimate for, and reseal three areas of the FES parking lots and four areas of the HS parking lots. Laura Bell made a motion to approve the proposal. David Rosenbarger seconded the motion, and it passed unanimously.

Mr. Sighting presented for approval an agreement of a contract with Administrator Assistance Service for a part-time curriculum director. Mileage reimbursement will be calculated at the state rate of 56¢/mile: a total of \$810. Ten days of service (not to exceed 80 hours) will be provided for \$7,500. David Rosenbarger made a motion to approve the agreement. Laura Bell seconded the motion, and it passed unanimously.

Mr. Sighting recommended for approval the cancellation of the cleaning service contract with Team MJV, effective October 30, 2021. Shelley Christopher made a motion to approve the cancellation. David Rosenbarger seconded the motion, and it passed unanimously.

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Mr. Sighting asked for approval to adopt a cleaning service contract with Betty Conley's Cleaning Service. Shelley Christopher made a motion to approve the contract. Stephanie LaOrange seconded the motion, and it passed unanimously.

Mr. Sighting presented the Emergency Connectivity Funding Commitment Decision Letter. FSC is committed to \$204,100. \$74,860 will be spent to buy iPads. \$129,240 will be spent to buy Chromebooks.

Mr. Sighting presented for approval the Ad Tec Service Agreement for Emergency Connectivity Fund Filings and Reimbursement. \$6,350 will pay for all the filings for commitment of the \$204,100 for iPads and Chromebooks [see above paragraph]. Laura Bell made a motion to approve the agreement. David Rosenbarger seconded the motion, and it passed unanimously.

Mr. Sighting presented for approval the awarding of the roof repair contract for FES and FHS. STR-SEG inspected the roofs, and they submitted three quotes. The lowest bid came from Superior Roofing in the amount of \$15,425 for the FES and gym and in the amount of \$11,805 for the FHS. Shelley Christopher made a motion to approve the contract with Superior Roofing. Laura Bell seconded the motion, and it passed unanimously.

Mr. Sighting presented for approval the renewal of the Logisoft Microsoft Annual Server and Desktop licenses in the amount of \$6,057. Laura Bell made a motion to approve the renewal. Stephanie LaOrange seconded the motion, and it passed unanimously.

Mr. Sighting presented for approval the removal of investments totaling \$1,530,055.08 in CDs with Fountain Trust from the Komputrol monthly fund report. The investments would be recorded on an internal Excel document. Stephanie LaOrange made a motion to approve the removal. David Rosenbarger seconded the motion, and it passed unanimously.

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Personnel

Mr. Sighting presented recommendations for extracurricular appointments of:

- Mindy Brennan-Frontier Elementary School Activity B (co-sponsor)
- Emily Banta-Frontier Elementary School Activity C
- Emi Frier-Basketball Girls 8th Head Coach
Basketball Girls Varsity Assistant/9th Head Coach
- Don Hoover-Basketball Boys Volunteer Varsity Assistant
- J D Hoover-Basketball Boys Varsity Assistant/9th Head Coach
- Jerry Hoover-Basketball Boys 8th Head Coach
- Eddie Hulbert-Basketball Boys 6th Volunteer Basketball Coach
- Janelle Kennedy-Basketball Girls 6th Head Coach
- Stephony Lemenager-Frontier Elementary School Activity B (co-sponsor)
 - Mack Lopp-Basketball Boys 7th Head Coach
 - Jack Mikesell-Basketball Boys Varsity Assistant Junior Varsity Head Coach
 - Maurice Plains-Basketball Boys 6th Grade Head Coach
- Katie Runk-High School Cheerleading
- Danielle Sighting-Basketball Girls Varsity Assistant Junior Varsity Coach
- Brandon Simmons-Wrestling Coach Assistant Junior High
- Jac Sproles-Wrestling Coach Assistant
Wrestling Coach Assistant Junior High
- Brittany Yoder-Frontier Elementary School Activity D

David Rosenbarger made a motion to accept the recommendations. Laura Bell seconded the motion, and it passed unanimously.

Field Trips

None.

Other Business

Mr. Sighting presented for approval donations to FSC for October 2021:

- \$800.00 to the elementary school from the Lions' Club
- \$650.75 to the accelerated reading program at the ES
- \$250.00 to the reading/computer program from Psi Iota Xi

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Laura Bell made a motion to approve the donations. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting presented for approval the 2021-2022 Frontier Elementary School Improvement Plan to be filed with the IDOE. Laura Bell made a motion to accept the improvement plan. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting presented the first reading of the new school board policies; most changes are due to technical reasons such as language, judicial review, or legislative action.

- Policy 1422-Nondiscrimination and Equal Employment Opportunity
- Policy 1422.02-Nondiscrimination based on Genetic Information of the Employee
- Policy 1623-Section 504/ADA Prohibition Against Disability Discrimination in Employment
- Policy 1662-Anti-Harassment
- Policy 2260-Nondiscrimination and Access to Equal Educational Opportunity
- Policy 2260.01-Section 504/ADA Prohibition against Discrimination based on Disability
- Policy 3122-Nondiscrimination and Equal Employment Opportunity
- Policy 3122.02-Nondiscrimination based on Genetic Information of the Employee
- Policy 3123-Section 504/ADA Prohibition against Disability Discrimination in Employment
- Policy 3162-Anti-Harassment
- Policy 4122-Nondiscrimination and Equal Employment Opportunity
- Policy 4122.02-Nondiscrimination based on Genetic Information of the Employee
- Policy 4123-Section 504/ADA Prohibition against Disability Discrimination in Employment
- Policy 4162-Anti-Harassment
- Policy 5517-Anti-Harassment
- Bylaw 0112-Purpose
- Policy 1220-Employment of the Superintendent
- Policy 2240-Controversial Issues
- Policy 2266-Nondiscrimination on the basis of Sex in Education Programs or Activities

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- Policy 3120-Employment of Professional Staff
- Policy 4120-Employment of Support Staff
- Policy 4425-Nursing Mothers
- Policy 4430-Leaves of Absence
- Policy 5111-Determination of Legal Settlement and Eligibility for Enrollment of Students without Legal Settlement in the Corporation
- Policy 5410-Promotion, Placement, and Retention
- Policy 6250-Required ADM Counts for the Purpose of State Funding and Verification of Residency for Membership
- Policy 7440.01-Video Surveillance and Electronic Monitoring
- Policy 7450-Property Inventory
- Policy 7455-Accounting System for Capital Assets
- Policy 7530.02-Staff use of Personal Communication Devices
- Policy 8500-Food Services
- Policy 8510 Wellness
- Bus Drivers and Cellular Telephone Use

Laura Bell made a motion to approve the first reading of the policies. David Rosenbarger seconded the motion, and it passed unanimously.

Mr. Sighting presented for approval the amendments to the 2021-2022 Frontier School Corporation Reopening Plan. Laura Bell made a motion to approve the amendments. Shelley Christopher seconded the motion, and it passed unanimously.

Public Testimony

SRO Police Chief James Bolen offered his gratitude and praise to Mrs. Layton for her outstanding job as Principal of the Frontier Elementary School. Applause followed his comments.

The meeting was adjourned.

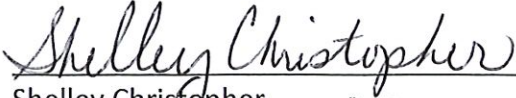
The next Regular Meeting of the Board of School Trustees will be held on Monday, November 15, at 7:00 pm in the Frontier Elementary School Library.

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Robert Andie Mears
President

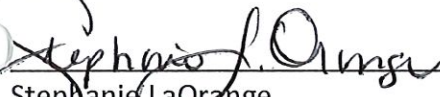


Shelley Christopher
Vice President

Laura Bell
Secretary



David Rosenbarger
Member



Stephanie LaOrange
Member