

SEP 20 2021

Regular Meeting of the Board of School Trustees  
Monday, August 16, 2021

APPROVED

**Present:** President Andie Mears, Vice President Shelley Christopher, School Board Member Stephanie LaOrange, and School Board Member David Rosenbarger

**Absent:** School Board Member Laura Bell

**Also Present:** Superintendent Dan Sichting, Treasurer Cortney Parrish

President Mears called the Meeting to order at 7:05 PM and the Pledge of Allegiance was recited.

[Prior to the meeting, Mrs. Culver-Pekny presented a report on the FSC winners of FCCLA Awards and their achievements.]

**Routine Business**

Mr. Sichting revised the agenda to delete the approval of July's meeting minutes and to revise a typographical error in section 8.5.11. David Rosenbarger made a motion to approve the agenda as presented. Shelley Christopher seconded the motion, and it passed unanimously.

The approval of the minutes of the board meeting of July 26, 2021, was tabled until the meeting of September 20, 2021.

Stephanie LaOrange moved to approve the Fund Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Shelley Christopher moved to approve the Appropriations Report as presented. Stephanie LaOrange seconded the motion. The motion passed unanimously.

Stephanie LaOrange moved to approve the Revenue Report as presented. David Rosenbarger seconded the motion. The motion passed unanimously.

Shelley Christopher moved to approve the Bank Reconciliation Report as presented. David Rosenbarger seconded the motion. The motion passed unanimously.

Shelley Christopher moved to approve the G.O. Bond Report as presented. Stephanie LaOrange seconded the motion. The motion passed unanimously.

Shelley Christopher moved to approve the 2020 Bond Report as presented. Stephanie LaOrange seconded the motion. The motion passed unanimously.

David Rosenbarger moved to approve the August claims as presented. Stephanie LaOrange seconded the motion. The motion passed unanimously.

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**Technology Report**

Mr. Hoover was absent. Mr. Sichtung gave the report.

Telephones:

- service was migrated from ENA to Zoom VoIP,
- user assignments were completed,
- and extra buttons on some telephones need more programming

Security:

- phishing is still one of the biggest threats to our digital security
- expect another phishing campaign to begin sometime soon

Chromebook device repairs:

- high amount of screen breakage,
- likely change in model for the next purchase cycle,
- looking into adding protective cases, and
- reconsideration of sending Chromebooks home over the summer for grades 7-12

Student registrations:

- all online registrations were processed smoothly
- 617 completed for 674 students = 90% completion

Work tasks:

- new yearly record of helpdesk tickets set at 2124 for August 2020 to July 2021
- 206 helpdesk tickets closed in the last 2 weeks
- more remains to be done to fully implement new people and systems for this year so that we will not slow down

**Elementary Report**

Mrs. Layton thanked her staff, the FES PTO, and Casey's General Store.

Mrs. Layton reported that:

- there were hiring proposals in the board packets and that Bridgett Rainey is to be hired as the kindergarten paraprofessional for 1<sup>st</sup> semester only.
- Mrs. Brown would be on maternity leave.
- NWA testing had started.
- Mrs. Lemenager had pulled ILEARN reports for the teachers.
- two teachers had given birth
- tornado drills were successful
- Chief Bolen and Mr. Burgess would attend safety certification training
- Mrs. lunghuhn had undergone emergency eye surgery
- the schedule of and participants in the trip to Washington, DC, had been finalized

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- 38 students and 17 chaperones would be going to Washington, DC
- everyone must be tested for COVID and thanked Amy Turner
- FES enrollment is up.

**Jr.-Sr. High Report**

Mr. Hettinger reported on FJSHS activities and other items:

- Meeting with White County Probation Office to discuss truancy
- Building walk-through with Mr. Sighting and Mr. Peterson
- First two teacher workdays
- Student orientation meetings on August 6th
- New bell schedules
- New accounts for IXL and rosters for ACP courses
- The Open House
- Dual Credit enrollment through Ivy Tech and Indiana University
- NWEA Assessment window
- 3 data analysis workshops he will attend
- RECN meeting to discuss future steps; the Early College HS Leadership team will meet in Indianapolis
- Upcoming meeting with Mr. Burgess to discuss the Midwest Conference
- Upcoming meeting of the Professional Development Committee to discuss yearly PD dates
- Picture day: August 25
- First faculty meeting: August 25

**Athletics Report**

Mr. Burgess reported on volleyball matches, a cross-country track meet, and a football game, athletic team trainings, the preparations and start date for the fall season, coaches, sales of sports passes, and the all-state picture and jersey walls.

**Transportation Report**

Mrs. Hall was absent. Mr. Sighting reported on bus drivers and bus inspections.

**Counselor's Report**

Mrs. Bassett reported:

- on summer school and the number of students attending
- she had met with all seniors to double-check that they were ready for senior year and graduation
- there is a 2nd-year senior and a student who will return
- she had enrolled her 15th student
- there were 12 withdrawals
- PSAT and SAT tests will be given in October and November
- ASFAB tests will be given in November
- MOUs are working with Indianapolis, South Bend, and Lafayette for dual credit
- ILE and inters report preparation will begin soon

SUPERINTENDENT'S  
OFFICE

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- Ivy Tech will be unable to provide dual credit in engineering, but funding will still be provided
- Lilly Grant reports are under review and near complete for the 4th year

**Maintenance Report**

Mr. Peterson reported on:

- hiring a new full-time custodian (Edward Hulbert) for both schools – 4 hours at the FJSH and 4 hours at FES. He will be helping the FJSH custodian with the morning cleaning and helping with elementary lunches in the afternoon as well as other duties as assigned
- the gym roof replacement is complete and the aluminum ladder installed
- started to change filters at the FES due to the lack of air flow to cool the building
- cleaned chiller coils to help stop an alarm but the issue seems to be something else
- Daikin will bring a repairman on Wednesday to correct the error in the control system
- Tea Snowberger is helping with custodial work at the FJSH for the first 2 hours of the day. This is part of a work-based program and pay is not provided. She will work until the end of school
- Help desk tickets are under control

**Superintendent Report**

Mr. Sighting reported on:

- the all-staff meeting of 08/03/2021 and thanked Horace Mann Insurance for providing lunch.
- details about the renovation of the gym roof
- the DOE had released standardized testing results and provided details on them
- the ICHE scores for college readiness and FSC's performance
- his attendance at the Indiana Rural Early College Network conference for superintendents
- Mr. Hettinger and Sherry Switzer, part-time administrative assistant and curriculum director at Northwest Hendricks School Corporation. She graduated from Twin Lakes High School. The discussion centered on various aspects of developing FSC curriculum.
- new information about the GEER grant

**Budget/Finance**

Mr. Sighting presented the August FY 2022 tuition support distribution payment.

Mr. Sighting presented the 2020-2021 Frontier School Corporation ECA accounts for approval. Shelley Christopher moved to accept the accounts approval; Stephanie LaOrange seconded; the motion passed unanimously.

Mr. Sighting presented the renewal of a Corporation CD for \$250,000.00. David Rosenbarger made a motion to accept renewal for 24 months at 0.55% interest with The Fountain Trust; Shelley Christopher seconded; the motion passed unanimously.

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Mr. Sighting presented the renewal of the three-year AdTec contract for the Erate competitive bidding application process for outsourcing management of the Universal Service Fee. Shelley Christopher made a motion to approve the contract renewal; Stephanie LaOrange seconded; the motion passed unanimously.

**Personnel**

Mr. Sighting presented the resignations of:

- Ms. Molly Treadway-FJSH 7th & 8th grade cheerleading coach
- Mrs. Erin Young-FES head cook

Shelley Christopher moved to accept the resignations; David Rosenbarger seconded; the motion passed unanimously.

Mr. Sighting presented the hires of:

- Mr. Edward Hulbert-FSC custodian
- Mrs. Bridgett Rainey-FES instructional assistant
- Mrs. Lucinda Sighting-FES head cook
- Mrs. Rebecca Veach-FJSH part-time instructional assistant

Shelley Christopher made a motion to accept the hires; David Rosenbarger seconded; the motion passed unanimously.

Mr. Sighting presented maternity leave for FES teacher Sara (Brown) Shelton. David Rosenbarger made a motion to accept the leave; Shelley Christopher seconded; the motion passed unanimously.

Mr. Sighting presented the hire of long-term FES substitute teacher Emma Pruitt. Shelley Christopher made a motion to accept the hire; Stephanie LaOrange seconded; the motion passed unanimously.

Mr. Sighting presented recommendations for extracurricular appointments:

- Miss Abby Arnold- Frontier Jr.-Sr. High School 7th & 8th Grade Cheerleader Sponsor
- Mrs. Amanda Barnett-Frontier Jr.-Sr. High School Japanese Club, Frontier Jr.-Sr. High School Junior High Student Council, Frontier Jr.-Sr. High School 8th Grade Class Sponsor
- Mrs. Katie Cook-Frontier Jr.-Sr. High School FFA
- Mr. Derek Dean-Frontier Jr.-Sr. High School Varsity Baseball Coach
- Mr. Jonathan Gudeman-Frontier Jr.-Sr. High School 10th Grade Class Sponsor
- Miss Shailen Johnson-Frontier Jr.-Sr. High School Varsity Softball Coach
- Mrs. Kelly Knochel-Frontier Jr.-Sr. High School 12th Grade Class Sponsor, Frontier Jr.-Sr. High School 9th Grade Class Sponsor
- Mrs. Kate Lowe-Frontier Jr.-Sr. High School Art Club, Frontier Jr.-Sr. High School National Junior Honor Society Frontier Jr.-Sr. High School Sunshine Society
- Mrs. Joanna Mathis-Frontier Jr.-Sr. High School Activity A (Creative Writing Club)
- Mrs. Audra May-Frontier Elementary School Student Council
- Miss Jennifer Miller-Frontier Jr.-Sr. High School Spanish Club

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- Mrs. Jennifer Newcom-Frontier Jr.-Sr. High School Business Professionals of America, Frontier Jr.-Sr. High School Yearbook, Frontier Jr.-Sr. High School Technology Coach
- Mrs. Melissa Culver-Pekny, Frontier Jr.-Sr. High School Activity B (FACS Club), Frontier Jr.-Sr. High School FCCLA Sponsor, Frontier Jr.-Sr. High School National Technical Honor Society, Frontier Jr.-Sr. High School PRIDE Sponsor
- Mr. Maurice Plains-Frontier Jr.-Sr. High School Choir
- Mr. Donald Sieber-Frontier Jr.-Sr High School Band
- Mr. Mason Shreve-Frontier Jr.-Sr. High School Forensics Club
- Mrs. Stacy Snoble-Frontier Jr-Sr. High School 11th Grade Class Sponsors
- Mrs. Amanda Szabela-Frontier Jr.-Sr. High School National Honor Society
- Mrs. Sharon Wright-Frontier Jr.-Sr. High School 7th Grade Class Sponsor, Frontier Jr-Sr. High School Fellowship of Christian Athletes, Frontier Jr.-Sr. High School Student Council

Shelley Christopher moved to approve the appointments; Stephanie LaOrange seconded; the motion passed unanimously.

Mr. Sighting presented an Hourly Rate Increase for Secretarial Staff at Frontier Elementary and Frontier Jr.-Sr. High School: \$2.00 for full-time and \$3.00 for part-time. David Rosenbarger made a motion to accept the increase; Shelley Christopher seconded; the motion passed unanimously.

Mr. Sighting presented an Hourly Rate Increase for Instructional Assistants at Frontier Elementary and Frontier Jr.-Sr. School of \$2.50 funded from the referendum. Stephanie LaOrange made a motion to accept the increase; David Rosenbarger seconded; the motion passed unanimously.

Mr. Sighting presented an Hourly Rate Increase for Frontier School Corporation Custodial and Maintenance Staff of \$1.00-\$3.00 funded by the referendum. David Rosenbarger made a motion to accept the increase; Stephanie LaOrange seconded; the motion passed unanimously.

Mr. Sighting presented for approval a retroactive payment to Frontier Jr.-Sr. High School Food Service Employee, Brenda Mitchell. Shelley Christopher made a motion to accept the payment; David Rosenbarger seconded; the motion passed unanimously.

Mr. Sighting presented an increase for Frontier School Corporation Substitute Food Service Employees Hourly Rate Scale:

- \$10.00/hr. with no food service experience
- \$11.00/hr. with at least one year food service experience
- \$11.00/hr. or wage at retirement for former FSC cafeteria employee

Stephanie LaOrange made a motion to accept the increase; David Rosenbarger seconded; the motion passed unanimously.

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**Field Trips**

None.

**Other Business**

Mr. Sighting presented a Frontier Jr.-Sr. High School Non-Standard Course Waiver (Mr. Addison, Engineering Teacher). Shelley Christopher made a motion to accept the waiver; Stephanie LaOrange seconded; the motion passed unanimously.

Mr. Sighting presented for approval the re-adoption of the School Board Policy for the Teacher Appreciation Grant. David Rosenbarger made a motion to accept the policy, Stephanie LaOrange seconded; the motion passed unanimously.

Mr. Sighting presented the Indiana University Memorandum of Understanding for Advanced College Placement "ACP" Dual Credit Classes. Stephanie LaOrange made a motion to approve the agreement; David Rosenbarger seconded; the motion passed unanimously.

**Other Items for Discussion**

None.

**Public Testimony**

None.

**Adjournment**

Shelley Christopher moved to adjourn the meeting; David Rosenbarger seconded.

Next Tentative School Board Meeting: Monday, September 20, 2021 at the Frontier Jr.-Sr. High School Library located at One Falcon Drive, Chalmers, IN 47929. This meeting is fully accessible. Any person wanting additional accommodations should contact the Frontier School Corporation Superintendent's Office at (219) 984-5009.

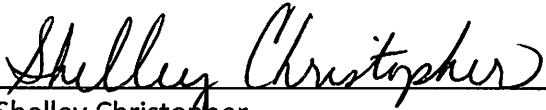
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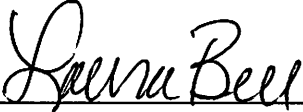
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Robert Andie Mears  
President



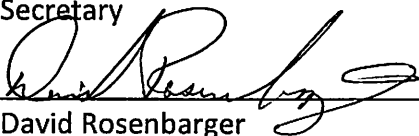
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Shelley Christopher  
Vice President



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Laura Bell  
Secretary



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David Rosenbarger  
Member

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Stephanie LaOrange  
Member