

Frontier School Corporation

126 E Main St
Chalmers, IN 47929

Regular Meeting of the Board of School Trustees

Monday, August 17, 2020

Present: President JC Copas, Vice President Steve Christopher, Secretary Laura Bell, School Board Member Shelley Christopher and School Board Member Andie Mears.

Absent:

Also Present: Superintendent Dan Sighting, Attorney Robert Little, and Treasurer Courtney Parrish

President Copas called the Meeting to order at 7:00 pm and the Pledge of Allegiance was recited.

Routine Business

Laura Bell moved to approve the agenda with the addition of 7.5 Contracted Bus Driver Proposal, and the revision of 7.1 FY 2021 August Tuition Support Distribution. Andy Mears seconded the motion, and it passed unanimously.

Shelley Christopher moved to approve the minutes for the Regular Meeting of the Board of School Trustees held July 27, 2020. Andie Mears seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the Revenue Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Shelley Christopher moved to approve the Appropriation Report as presented. Andie Mears seconded the motion. The motion passed unanimously.

Mr. Sighting pointed out that there was a correction to the Education Fund and Operations Fund. Andie moved to approve the Fund Report as presented. Laura Bell seconded the motion. The motion passed unanimously.

Andie Mears moved to approve the Bank Reconciliation Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Shelley Christopher moved to approve the 2017 G.O. Bond Report as presented. Andie Mears seconded the motion. The motion passed unanimously.

Andie Mears moved to approve the 2020 Bond Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the August claims as presented. Andie Mears seconded the motion. The motion passed unanimously.

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Technology Report

Mr. Hoover reported that he is proud of all of the hard work the admin team has put into preparing for this school year. Mr. Hoover and Mrs. Lemenager held voluntary training for Elementary teachers before school on the new distance learning tools. The training was then shared with all teachers. Student devices have been distributed to students in all grades. Mr. Lindstrom is making sure K-2 classes have extra chargers to send home to stay for the school year. Chromebook chargers were removed from the charging stations in 3rd and 4th grade rooms and supplemented to send home with students. The tech team has worked very hard to get things ready for students, but there is still much to do and fix. Document cameras will be handed out to teachers who requested them. A core group of Elementary teachers was trained on use. Those teachers will work with other teachers who request use of the document cameras. New laptops for teachers will be handed out at a later date for those who didn't receive one over the summer. NWEA testing started.

Mr. Sighting asked about students not having a device at school. Mr. Hoover explained that students are forgetting them at home, bring them in without a charge, or they are getting broken or damaged. His idea is to put spare devices in each classroom to accommodate the students in these situations. Frontier has spare Chromebooks that were purchased for repairs that can be handed out to each of the classrooms. However, there will be no repair spares, so Mr. Hoover would like to purchase more for this purpose.

Elementary Report

Mrs. Bordner talked about the mitigation efforts the Elementary School is taking to battle Covid. These include: cleaning procedures, social distancing, adjusting schedules for exposure time, and seating charts for the classroom and lunch room to assist in contact tracing. There are currently 8 students and 1 teacher quarantined from one class. Mrs. Bordner thanked Nurse Wheeldon for the time and effort she has put into monitoring and documenting absences and returns. Mrs. Bordner thanked the parents, students, and staff for being so understanding and doing such a great job pulling things together. NWEA testing has started. Dyslexia screening has started. Several field trips have been cancelled because the venues have closed. There is still a one day trip to Camp Tecumseh planned. Mrs. Bordner has asked teachers to prioritize their standards so we are teaching what is most important, and develop strategies in case we have to move to virtual learning.

There was discussion regarding White County Health Department Covid symptom guidelines.

Jr-Sr High Report

Mr. Hettinger thanked the Maintenance and Custodial Staff for a job well done turning around the school after the construction project ended. Several of our mitigation efforts have been two steps forward and one step back, but we are adjusting and working through it and the students are being very cooperative. A Virtual Open House video was created and pushed out to parents and met with positive feedback. Professional development will begin very soon. They will be discussing moving to virtual learning in a seamless fashion. School pictures are this week. Mr. Hettinger thanked Mrs. Layton for her hard work in putting the NWEA testing schedule together. We have 13 students utilizing virtual learning. Some of them are doing a great job

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and some of them have done nothing. Mrs. Bassett is contacting these students and their parents. Colin Young was in the top 2.5% in the nation for SAT scores.

Athletics and Transportation Report

In Mr. Burgess's absence, Mr. Sicking delivered the reports. The new bus has been delivered and is awaiting radio install and inspection. We have two buses under a recall. Midwest Transit Equipment will come and fix those at no charge to us.

The Volleyball and Football teams have started their seasons. Senior night is scheduled during the Anderson Prep game. Cross Country will start soon.

Counselor's Report

Mrs. Bassett reported that Senior checks have been completed for the year. The students are in the classes they need to complete their graduation program. One student will not graduate this year. There are 13 kids on E-Course virtual learning. If they are not logging on and completing their work, Mrs. Bassett and Mrs. Turner are calling the parents daily. Twin Lakes changed their master schedule and we can't put our Gen Ed kids in their core classes this year, so we put 7 students in E-Course to get the core class. The 23 credit recovery kids were also put in E-Course. There are 28 (K-8) students in Virtual Academy through Edmentum. Edmentum has been overloaded with student onboarding and is currently lagging behind in loading their courses, and Mrs. Bassett thinks it should be complete around Labor Day. Mrs. Bulla commented on reporting for the Lilly Grant. She was unable to hold new student orientation this year, so she gave each student a coupon for a free ice cream cone donated by Lickity Split.

Maintenance Report

Mr. Peterson thanked the Board for the opportunity to serve as Frontier School Corporation's Maintenance Director. The team has been working extremely hard to get everything caught up and organized. We have brought in sub-contractors to help knock out some of the help desk tickets that remain open in an effort to get things caught up.

Superintendent Report

Mr. Sicking reported that Jr./Sr. High School HVAC project is almost complete. There are still some bugs in the system that will need to be worked out, but for the most part, it is performing as expected. New controls were put on the quad-condenser systems in the Jr. High wing. Two of the condensers in that wing are inoperable at this time, and will be replaced in the near future. Mr. Sicking thanked the staff for making the start of the school year a success and discussed mitigation efforts. The solar array project will begin around the first of September. Mr. Sicking reported on the contracted cleaning efforts and discussed the price for obtaining Oxivir cleaner which kills Coronavirus in 45 seconds.

Budget/Finance

Mr. Sicking presented the August FY 2020 state tuition support distribution.

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Mr. Sighting presented a CD renewal for 12 and 24 months with Bank of Wolcott, Fountain Trust, and First Merchants Bank. Mr. Sighting recommended the 12 month CD with Fountain Trust at a fixed rate of 0.6%. Laura Bell made a motion to approve the CD as presented. Andie Mears seconded the motion, and it passed unanimously.

Mr. Sighting requested approval of an emergency quote for Benchmark Mechanical to install two Trane compressors with the Jr. High DX Heating and Cooling unit. Laura Bell made a motion to approve the quote. Andie Mears seconded the motion, and it passed unanimously.

Mr. Sighting requested approval to advertise the 2021 Frontier School Corporation Budget, Capital Projects Plan, and School Bus Replacement plan as required. Andie Mears made a motion to approve the advertising. Laura Bell seconded the motion, and it passed unanimously.

Mr. Sighting presented a new proposal for the Frontier School Corporation contracted bus driver. The proposal was for an additional \$25.00 per day for shuttling students from Brookston to Chalmers and an additional \$15.00 per day for another hour of compensation. Laura Bell recommended paying \$27.00 per day for the additional hour of cleaning time required to stay in line with what our bus drivers are making. Andie Mears made a motion to approve Laura's recommendation of \$27.00 per day. Laura Bell seconded the motion, and it passed unanimously.

Personnel

Mr. Sighting presented resignations for Mr. Jeremy Martin, Frontier School Corporation Maintenance Director as of August 07, 2020 and Beccie Tidmore, Frontier Elementary School Preschool Instructional Assistant as of August 20, 2020. Laura Bell made a motion to approve the resignations. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting presented recommendations for hire of:

- Katelyn Hock-Frontier School Corporation Preschool Mini-Bus Driver (37.5 hours @ \$10 per hour)
- Chris Peterson-Frontier School Corporation Interim Maintenance Director
- Allison Judy-Frontier Elementary Pre-School Instructional Assistant
- Melissa Dondlinger-Frontier School Corporation Certified Nursing Assistant
- Erin Baker-Frontier School Corporation Part-Time High School Food Service
- April Hall-Frontier School Corporation Assistant Transportation Director (80%)
- Makayla Kincaid-Frontier School Corporation Assistant Transportation Director (20%)

Laura Bell made a motion to approve the hires. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting presented recommendations for mentor appointments of:

- Mrs. Melissa Vollmer-Frontier Elementary School Mentor for Mrs. Audra May
- Mrs. Kelly Knochel-Frontier Jr.-Sr. High School Mentor for Mr. Bill Bland

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- Mrs. Melissa Culver-Pekny-Frontier Jr.-Sr. High School Mentor for Mr. Derek Dean
- Mrs. JoAnna Mathis and Mr. Mason Shreve (Co-Mentors) Frontier Jr.-Sr. High School Mentor for Mr. Jonathan Gudeman

Laura Bell made a motion to approve the mentor appointments. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sichtung presented the extra-curricular recommendations of:

- Frontier Jr.-Sr. High School 7th Grade Class Sponsor-Mrs. Sharon Wright
- Frontier Jr.-Sr. High School 8th Grade Class Sponsor-Mrs. Amanda Barnett
- Frontier Jr.-Sr. High School 9th Grade Class Sponsor-Mrs. Kelly Knochel
- Frontier Jr.-Sr. High School 10th Grade Class Sponsor-Mr. Jonathan Gudeman
- Frontier Jr.-Sr. High School 11th Grade Class Sponsor-Mrs. Stacy Snoble
- Frontier Jr.-Sr. High School 12th Grade Class Sponsor-Mrs. Kelly Knochel
- Frontier Jr.-Sr. High School Jr. High/ High School Band-Mr. Donald Short
- Frontier Jr.-Sr. High School Business Professionals of America-Mrs. Jennifer Newcom
- Frontier Jr.-Sr. High School JH/HS Choir-Mr. Maurice Plains
- Frontier Jr.-Sr. High School Volunteer Art Club Sponsor-Mrs. Kate Lowe
- Frontier Jr.-Sr. High School Volunteer Creative Writing Club Sponsor-Mrs. Joanna Mathis
- Frontier Jr.-Sr. High School FACS Club Sponsor-Mrs. Melissa Culver-Pekny
- Frontier Jr.-Sr. High School FCA-Junior High-Mrs. Sharon Wright
- Frontier Jr.-Sr. High School FFA-Mrs. Katie Cook
- Frontier Jr.-Sr. High School Forensics-Mr. Mason Shreve
- Frontier Jr.-Sr. High School Japanese Club-Mrs. Amanda Barnett
- Frontier Jr.-Sr. High School National Honor Society-Mrs. Amanda Szabela
- Frontier Jr.-Sr. High School Jr. National Honor Society-Mrs. Kate Lowe
- Frontier Jr.-Sr. High School PRIDE (Paid from Grant Proceeds)-Mrs. Melissa Culver-Pekny
- Frontier Jr.-Sr. High School Robotics-Mr. Cameron Nunan
- Frontier Jr.-Sr. High School Spanish-Miss Jen Miller
- Frontier Jr.-Sr. High School Student Council 7th and 8th Grade-Mrs. Amanda Barnett
- Frontier Jr.-Sr. High School Student Council High School-Mrs. Sharon Wright
- Frontier Jr.-Sr. High School Sunshine Society-Mrs. Kate Lowe
- Frontier Jr.-Sr. High School Yearbook-Mrs. Jennifer Newcom
- Frontier Jr.-Sr. High School Jr. High Yearbook-Mrs. Jennifer Newcom
- Frontier Jr.-Sr. High School National Technical Honor Society-Mrs. Melissa Culver-Pekny
- Frontier Jr.-Sr. High School FCCLA Volunteer Sponsor-Mrs. Melissa Culver-Pekny

Shelley Christopher made a motion to approve the extra-curricular appointments. Andie Mears seconded the motion, and it passed unanimously.

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Mr. Sighting presented the Covid-19 paid sick leave resolution. Andie Mears made a motion to approve the resolution. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting asked the board for approval to pay long-term substitute, Gabby Margiotta, teacher pay from her start date, instead of the usual 15 day waiting period. Laura Bell made a motion to approve the teacher pay. Shelley Christopher seconded the motion, and it passed unanimously with the exception of Mr. Steve Christopher who briefly stepped out of the room.

Field Trips

None.

Other Business

Mr. Sighting presented the August 2020 donations from the Connie McCracken Memorial and Eric Harmon of State Farm insurance. Shelley Christopher made a motion to approve the donations. Andie Mears seconded the motion, and it passed unanimously.

Mr. Sighting presented the changes to the 2020-2021 handbooks

- 2020-2021 Frontier School Corporation Non-Certified Staff Handbook
- 2020-2021 Frontier School Corporation Transportation Handbook
- 2020-2021 Frontier Junior-Senior High School Staff Handbook

Laura Bell made a motion to approve the handbooks. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting presented Board Policies for second reading and adoption

9.3.1-Policy 0151-Organizational Meeting

9.3.2-Policy 0152-Officers

9.3.3-Policy 0154-Motions

9.3.4-Policy 0155-Committees

9.3.5-Policy 0167.2-Executive Session

9.3.6-Policy 0171.4-Treasurer

9.3.7-Policy 3120.11-Public Hearing Before Commencement of Collective Bargaining

9.3.8-Policy 5111-Determination of Legal Settlement and Eligibility for Enrollment of Students
without Legal Settlement in the Corporation

9.3.9-Policy 5460-Graduation Requirements

9.3.10-Policy 6105-Authorization to Accept and Distribute Electronic Records and use Electronic
Signatures

9.3.11-Policy 6250-Required ADM Counts for the Purpose of State Funding

9.3.12-Policy 7540.02-Web Accessibility, Content, Apps, and Services

9.3.13-Policy 8330-Student Records

9.3.14-Policy 8420.01-Pandemics and Epidemics

9.3.15-Policy 8450-Control of Casual Contact Communicable Diseases

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Andie Mears made a motion to adopt the policies. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting presented the Board Policies for first reading

Policy 2266-Non Discrimination on the basis of sex in Education Programs or Activities

Policy 2370.05-Virtual Education Program

Policy 8450.01-Protective Facial Coverings during Pandemic/Epidemic Events

Public Testimony

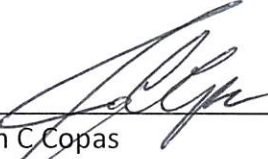
None given.

Andie Mears made a motion to adjourn. Steve Christopher seconded the motion.

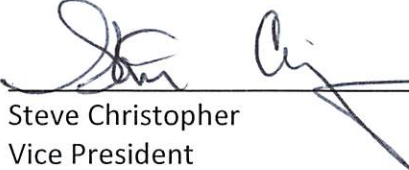
The next Regular Meeting of the Board of School Trustees will be held on Monday, September 21, 2020 at 7:00 pm at the Frontier Jr./Sr. High School Library.

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John C Copas
President



Steve Christopher
Vice President

Laura Bell
Secretary



Robert Mears
Member



Shelley Christopher
Member