

Frontier School Corporation

126 E Main St  
Chalmers, IN 47929

School Board Meeting

AUG 17 2020

Regular Meeting of the Board of School Trustees

Monday, July 27, 2020

APPROVED

**Present:** President JC Copas, Vice President Steve Christopher, Secretary Laura Bell, School Board Member Shelley Christopher and School Board Member Andie Mears.

**Absent:**

**Also Present:** Superintendent Dan Sichting, Attorney Robert Little, and Deputy Treasurer Lori Ringer

President Copas called the Meeting to order at 7:00 pm and the Pledge of Allegiance was recited.

**Routine Business**

Steve Christopher moved to approve the agenda with the addition of 7.7 Integrate Build Proposal to Remodel Football Press Box, 8.2.6-8.2.8 Kindergarten Bootcamp Staffing, the deletion of 9.3 Consideration of Early Dismissal for the Purpose of Conduction Professional Development, and the renumbering of School Board Policies. Andy Mears seconded the motion, and it passed unanimously.

Laura Bell moved to approve the minutes for the Regular Meeting of the Board of School Trustees held June 15, 2020. Shelley Christopher seconded the motion. The motion passed unanimously.

Andie Mears moved to approve the Revenue Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Andie Mears moved to approve the Appropriation Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Mr. Sichting pointed out that there will be a correction in the Education Fund next month as Operations Fund salaries were being pulled from the Referendum Fund but still being transferred from Education to Operations. Steve Christopher moved to approve the Fund Report as presented. Laura Bell seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the Bank Reconciliation Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the 2020 Bond Report as presented. Andie Mears seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the July claims as presented. Steve Christopher seconded the motion. The motion passed unanimously.

Andie Mears moved to approve the 2017 G.O. Bond Report as presented. Steve Christopher seconded the motion. The motion passed unanimously.

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**Technology Report**

Due to fans running in the room, Mr. Hoover's report was not audible on the recording.

**Elementary Report**

Mrs. Bordner presented a donation from Goad Creations Plus, and announced that the PTO has started a GoFundMe page to raise the funds to purchase matching gators for each of the students and staff. TL Robotics Club has donated shields that they created with their 3-D printer. Mrs. Bordner presented a graphic focusing on the four most important things the students can do to help them stay safe during this time. Arrival times have changed. Buses will unload at 7:50 and car riders can be dropped off from 8:00-8:15. Many mitigation efforts are in place to educate the students on and enforce social distancing. The kindergarteners are doing great! Visitors and volunteers are not allowed in the building at this time. Teachers will be making a short video to post to the Frontier Elementary Open House page and have been encouraged to host a socially distanced or virtual parent night. Professional development is scheduled for next week. The Kindergarten Meet-n-Greet will be held outside this week. School supply kits can be picked up, or they will be delivered to the appropriate classroom. The Elementary building is looking great after hallways were painted. Life skills banners and signs have been purchase with NCHS Planning Grant funds. Teachers have prepped their rooms, the cafeteria has been set up, and the nurse's station has been relocated to allow for social distancing and isolation. The Elementary staff is placing emphasis on communication and procedural standardization with newsletters and videos to parents and the community.

**Jr-Sr High Report**

Mr. Hettinger reported that registration numbers are in line with where they have been in the past. Seventh Grade Orientation is 07/29/20, and students will be brought in in two different groups then divided into three different sections to encourage social distancing. Teacher workday and teacher meeting days are coming up so the Jr/Sr. High School can prepare classrooms for the return of students. There will be a video presentation for students on the first student day to summarize mitigation efforts during Covid-19. On the second student day, students will attend class meetings for detailed discussion on expectations and rules that must be followed this school year. The Open House will be virtual this year. There will be a new bell schedule to allow for drop off and bus cleaning. Social distancing during lunch and in the hallways is a work in progress. Release at the end of the school day will be staggered. Options for holding professional development are still being discussed.

There was discussion regarding Covid-19 exposure and contact tracing procedures.

**Counselor's Report**

Mrs. Bassett was absent. Mr. Hettinger reported that we have enrolled four new students. Six High School student and seven Jr. High students will be attending virtually.

Mrs. Bordner reported four or five new students and thirteen or fourteen who are attending virtually.

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**Athletics and Transportation Report**

Mr. Burgess reported that the transportation department has been getting everything ready for the first student day. We have hired a new yellow bus driver, but we are still looking for a white bus driver for the preschool route.

In athletics, the fall season will begin Monday and we will remain in phase II which allows for two teams, officials, and coaches. Phase III starts August 15<sup>th</sup>, and at the point fans are allowed in the stands. We are trying to be flexible as we know things are changing daily. We are hoping to play out the entire fall season.

**Maintenance Report**

Mr. Sighting delivered the maintenance report. The heating and cooling systems are still being worked on and adjusted. The Jr. High classrooms and the classrooms in the library hallway have been completely cleaned. The vocational hallway, band, and choir rooms still need to be cleaned. The auditorium and gym AC units are expected to be up and running very soon. Mr. Sighting expects project completion, with the exception of punch list items, by July 31<sup>st</sup>. The South parking lot has been repaved. The solar project will begin in late August or early September. We are waiting to bid the outside restroom project with an expected start time in the early spring.

**Superintendent Report**

Mr. Sighting reported that the first staff day is going to be very different this year. The staff meetings will be virtual and everyone will stay in their buildings. We are fully staffed with the exception of the white bus driver.

**Budget/Finance**

Mr. Sighting presented the July FY 2021 tuition support distribution. Funding is based upon last year's ADM count. Funding will change when we do another count in September.

Mr. Sighting proposed to add one hour per day to the schedule for yellow bus drivers to cover required cleaning time. Steve Christopher made a motion to approve the schedule change. Andie Mears seconded the motion, and it passed unanimously.

Mr. Sighting recommended that the Board approve the Edmentum EdOptions Academy License purchase for virtual attendance. There was discussion about how the program will work for our students. Laura Bell made a motion to approve the software purchase. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting recommended approval of a stipend supplement for the Assistant Transportation Director for services provided, above and beyond position requirements, while Mr. Burgess was getting acclimated to the position of Transportation Director. Steve Christopher made a motion to approve the stipend supplement. Andie Mears seconded the motion, and it passed unanimously.

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Mr. Sighting presented the resolution to change the Frontier 401(a) group annuity provider from MetLife to Horace Mann. Steve Christopher made a motion to approve Horace Mann as the new provider. Andie Mears seconded the motion, and it passed unanimously.

Mr. Sighting recommended approval of a contract with Zoom as a platform for remote or distance learning. Andie Mears made a motion to approve the contract. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting presented a proposal from Integrate Build to remodel the football press box. We are awaiting more quotes, so Mr. Sighting recommended the board approve a quote not to exceed price of \$5200.00. Steve and Shelley Christopher abstained from the vote. Laura Bell made a motion to approve the not to exceed quote. Andie Mears seconded the motion, and the motion passed.

Personnel

Mr. Sighting presented the resignations of Mr. Ron Lambert as a yellow bus driver, Mr. Chad Sailors as Jr/Sr. High School Varsity Baseball Coach, and the retirement resignation of Lisa Werline as Jr/Sr. High School Cafeteria Manager. Andie Mears made a motion to approve the resignation. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting presented recommendations for hire of:

Mrs. Audra May-Frontier Elementary Long-Term Substitute Physical Education Teacher

Ms. Rebecca Veach-Frontier School Corporation Yellow Bus Driver

Ms. Tamara Nelson-Transfer to Frontier Jr/Sr. High School Kitchen Manager

Ms. Cindy Guntrip-Transfer to Frontier Jr/Sr. High School Kitchen Cashier

Kindergarten Teacher for Readiness Assessment (5 days)

Kindergarten Teacher for Readiness Assessment and Kindergarten Bootcamp (13 days)

Frontier Elementary Instructional Assistant for Kindergarten Bootcamp (12 days)

Steve Christopher made a motion to approve the hires. Andie Mears seconded the motion, and it passed unanimously.

Mr. Sighting asked for approval for the maternity leave of Paige Nagy, Frontier School Corporation Accounts Payable Clerk, from August 24, 2020-October 16, 2020. Andie Mears made a motion to approve the maternity leave. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting presented recommendations for 2020-2021 extra-curricular stipend appointments of:

Derek Dean-Varsity Baseball Coach

Amanda Holderly-7<sup>th</sup> Grade Volleyball Coach

Tyler Korb-Volunteer Junior High Football Coach

Steve Christopher made a motion to approve the stipends. Andie Mears seconded the motion, and it passed unanimously.

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Mr. Sighting requested that the board grant him the ability to accept resignations and hire replacement personnel for the 2020-2021 school year. Laura Bell made a motion to approve this. Shelley Christopher seconded the motion, and it passed unanimously.

Field Trips

None.

Other Business

Mr. Sighting presented the Covid-19 data for White County and Region 4. The data is available on the Indiana Department of Health website. Mr. Sighting presented the Frontier School Corporation Re-Entry Plan beginning August 06, 2020. There was discussion regarding locker use protocols, temperature checks, CARES Act and teacher quarantining, cleaning procedures, contact tracing, and display of symptoms. Laura Bell made a motion to approve the re-entry plan as presented. Steve Christopher seconded the motion and it passed unanimously.

Mr. Sighting requested approval for changes in contract hours for teachers. Laura Bell made a motion to approve the changes in contract hours. Steve Christopher seconded the motion, and it passed unanimously.

Mr. Sighting presented the 2020-2021 Elementary School updated curricular fees. Andie Mears made a motion to approve the updated curricular fees. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting presented the changes for 2020-2021 Jr/Sr. High School curricular fees. Steve Christopher made a motion to approve the curricular fees. Laura Bell seconded the motion, and it passed unanimously.

Mr. Sighting presented the surplus of property for disposal from the Frontier Elementary Library including VHS tapes and outdated library books. Shelley Christopher made a motion to dispose of the surplus property. Andie Mears seconded the motion, and it passed unanimously.

Mr. Sighting presented the Brookston Prairie Township Library Board Appointment. Laura Bell made a motion to approve the appointment. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting presented the updated Emergency Paid Sick Leave and Extended FMLA Leave resolution. Laura Bell made a motion to approve the resolution. Andie Mears seconded the motion, and it passed unanimously.

Mr. Sighting presented updated Board Policies for first reading to be adopted or amended at the August meeting.

Mr. Sighting presented an amendment to the Care Fund specific to Covid-19 allowing 2019-2020 unpaid lunch balances to be paid. Steve Christopher made a motion to make the payment from the Care Fund. Andie Mears seconded the motion, and it passed unanimously.

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Mr. Sighting presented the 2020-2021 Frontier School Corporation breakfast and lunch prices. Steve Christopher made a motion to approve the adjustment in breakfast and lunch prices. Laura Bell seconded the motion and it passed unanimously.

**Public Testimony**

None given.

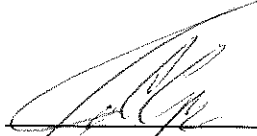
Steve Christopher made a motion to adjourn. Andie Mears seconded the motion.

The next Regular Meeting of the Board of School Trustees will be held on Monday, August 17, 2020 at 7:00 pm at the Frontier Elementary School.

Frontier School Corporation

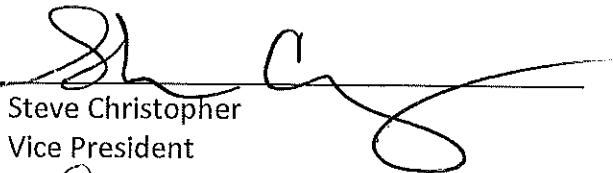
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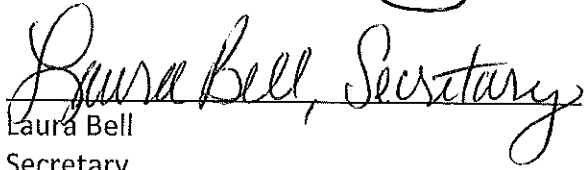
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John C Copas  
President




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Steve Christopher  
Vice President



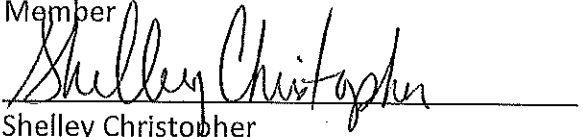
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Laura Bell, Secretary  
Laura Bell  
Secretary



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Robert Mears  
Member



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Shelley Christopher  
Shelley Christopher  
Member

