

JUL 26 2021

Regular Meeting of the Board of School Trustees  
Monday, May 17, 2021

APPROVED

**Present:** President Andie Mears, Vice President Shelley Christopher, Secretary Laura Bell, School Board Member David Rosenbarger, and School Board Member Stephanie LaOrange.

**Absent:**

**Also Present:** Superintendent Dan Sighting and Deputy Treasurer Lori Ringer

President Mears called the Meeting to order at 7:02 PM and the Pledge of Allegiance was recited.

**Routine Business**

Laura Bell moved to approve the agenda as presented. Stephanie LaOrange seconded the motion, and it passed unanimously.

Laura Bell made a motion to approve the minutes of the April 8, 2021 Executive Session; March 15, 2021 and April 19, 2021 regular board meetings. Shelley Christopher seconded the motion, and it passed unanimously.

Shelley Christopher moved to approve the Fund Report as presented. David Rosenbarger seconded the motion. The motion passed unanimously.

David Rosenbarger moved to approve the Appropriation Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the Revenue Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

David Rosenbarger moved to approve the Bank Reconciliation Report as presented. Stephanie LaOrange seconded the motion. The motion passed unanimously.

Stephanie LaOrange moved to approve the 2017 G.O. Bond Report as presented. Laura Bell seconded the motion. The motion passed unanimously.

Shelley Christopher moved to approve the 2020 Bond Report as presented. Laura Bell seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the March claims as presented. David Rosenbarger seconded the motion. The motion passed unanimously.

**Technology Report**

Mr. Hoover reported on the inventory and redistribution by grade levels of students' iPads and Chromebooks. He reported that reconfiguration would be completed by the first day of classes. He stated that he would not like to see the FSC in the news regarding a ransomware attack and then gave examples of how such security

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breaches and attacks take place and how to prevent them. He made reference to the First Steps guide published by the Center for Internet Security. He discussed the need for frequent security and vulnerability scans. New antivirus software has been purchased, and a search for new firewall software is underway. Enhanced security guidelines for fall are forthcoming. Upgrades in PowerSchool will cause changes in the online grade books, processing of fees, and nursing module. Some aspects of registration forms will change, but the overall registration process will not. As for real-time state reporting, the state has been continually retrieving data directly from PowerSchool; records must be organized and kept up to date.

**Elementary Report**

Mrs. Bordner reported that there would be full attendance at kindergarten boot camp. She thanked her staff and the PTO for their involvement and encouragement. She expressed thanks for community members who support FSC programs at the Brookston Public Library. Reports about and updates to plans for field trips were given. She reported that Reading Horizons was in its third year here and that it is a great help. Gratitude for interventionists, special education staff, the school board, and title team members was expressed.

**Jr-Sr High Report**

Mr. Hettinger reported on the achievements of the aerodynamics class. He reported on the final professional development day of the academic year. During the spring, teachers met in six collaborative groups divided by subject area to formulate new goals for the school improvement plan. The information will be used as a guide for the next school year. Details about how the goals in each instructional subject group were to be met were presented. He reported on locker clean-up and the return of books and other educational resources. The senior walk at the elementary school was mentioned. He announced dates for final exams, academic awards, the senior breakfast, scholarship night, and the last day of school, and graduation.

**Athletics and Transportation Report**

Mr. Sighting spoke for Mr. Burgess and gave dates for the girls' track sectional, the boys' track sectional, the girls' softball sectional, and the boys' baseball sectional. Trooper King inspected school buses.

**Counselor's Report**

Mrs. Bassett reported that 100% of students had completed ILEARN, which included all quarantined and virtual students. The master schedule was completed; only fine tuning remains to be done; everyone has a schedule now. She discussed a new generation of pathways and course substitutions when classes were full. Students seemed open and flexible to her suggestions. A required one-hour community service class (for credit) will be added to Government next year. A one-hour class for SAT prep will also be offered. There are 45 seniors; 2 will not be graduating due to insufficient credits. Dual credit classes are helping students get head starts on college.

**Maintenance Report**

Mr. Peterson reported that irrigation for the ball fields are operational after replacement of sprinkler heads. We are considering hiring a daytime porter through Team MJV because we are having a very hard time finding

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applicants for the custodial jobs. We would like to hire a student or two to help complete summer projects. Maintenance is waiting for a quote to replace carpeting in the main entrance. They are preparing seating and the stage for graduation. Mr. Peterson is working to solicit quotes to replace the gas line that feeds the football locker room building. Schedules for summer work for Frontier staff and Team MJV are in progress.

**Superintendent Report**

Mr. Sighting expressed his gratitude and praise for the staff throughout the school year, especially during and due to the pandemic. Vaccination for grades 3 to 12 was encouraged. The concession stand and restrooms for athletics are completely finished. Roofing quotes will be discussed for the south side of the gym. Two weeks after the close of the school year, countertops and cabinets for the art room will arrive, and the room will be renovated.

**Budget/Finance**

Mr. Sighting presented the May FY2021 Tuition Support Distribution payment.

Three bids for roofing repair of area 6 of the Brookston gym were presented. The low bid was from Superior Roofing (\$56,562.00). The bid covers roofing, a ladder, and asbestos abatement. Mr. Sighting recommended this bid for approval. Questions were asked by members of the board. Laura Bell moved that the bid presented be accepted. Shelley Christopher seconded; passed unanimously.

Town of Brookston revised its electric billing procedure. The addition to procedure is called "power factor correction"; inefficient power usage can result in an increase in billing. The estimate of one year of power factor correction was \$2,566.80. Investigation into the issue indicated an initial estimate of \$6,000 to \$8,000 to install anti-resonant capacitors to offset power factor correction. Actual estimate was \$28,909.46, which results in ten years of buyback. Mr. Sighting recommended that the estimate be accepted. Discussion ensued. Shelley Christopher made a motion to table the issue. David Rosenbarger seconded; motion passed unanimously. Mr. Sighting offered to try to obtain more bids.

Mr. Sighting raised the issue of replacement of the Convotherm oven in the Frontier Elementary School kitchen. The current oven is too small to use. The vendor can take the oven to sell on consignment for an estimated cost of \$15,000 to \$18,000. The estimated cost of a new, larger oven and installation is \$23,521.88. Discussion of ovens and steamers ensued. Laura Bell moved to approve the purchase of a new, larger oven. David Rosenbarger seconded; motion passed unanimously.

The 2021 FSC ESSER II application has been approved by the DOE. Included: total cost for mitigation: \$127,326.28, cost to hire a math interventionist: \$68,065.23. The principals have identified the students' gap for math was greater than that of English/Language Arts upon return to school in fall. The proposal is that this amount plus funding from the ESSER III application (forthcoming) would be used to cover two years of math intervention. (The estimate of ESSER III is \$435,000.) David Rosenbarger made a motion to approve the application and budget. Shelley Christopher seconded; motion passed unanimously.

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**Personnel**

Mr. Sighting presented the resignation of Mrs. Carmen Bordner, the Frontier Elementary School Principal; and Mrs. Anne Miltenberger, Frontier Elementary School Preschool teacher. Stephanie LaOrange made a motion to approve the resignations. Shelley Christopher seconded; motion passed unanimously. David Rosenbarger expressed his gratitude for Mrs. Bordner's service.

Mr. Sighting presented the hires:

- Stefani Clark, Frontier Elementary School Long-term Substitute Teacher (5th grade-Notary)
- Pam Hartman, Frontier Elementary School Co-host Teacher for Indiana Commission for Higher Education Grant
- Miss Danielle Sighting, Frontier Elementary School Co-host Teacher for Indiana Commission for Higher Education Grant
- Mrs. Jill Layton, Frontier Elementary School Principal
- Mr. Alexander Traina, Frontier Elementary School Indiana Commission for Higher Education Commission Grant Resident Student Teacher

Laura Bell made a motion to approve the hires. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting introduced for approval a retroactive payment to a Frontier Elementary School kitchen employee. Shelley Christopher moved to approve the payment. Stephanie LaOrange seconded; motion passed unanimously.

Mr. Sighting introduced for approval an hourly wage increase of \$1.00/hr. for the Frontier Elementary School custodian, Carrie Ebert. Laura Bell moved to approve; David Rosenbarger seconded; motion passed unanimously.

Mr. Sighting introduced for approval a stipend for Belinda Martin, the 2020-2021 Assistant Transportation Director. David Rosenbarger made a motion to approve; Stephanie LaOrange seconded; motion passed unanimously.

Mr. Sighting introduced for approval the employment of two Summer Enrichment Instructors, Sherry Banes and Lucretia Jensen, to be paid out of the 2021 High Ability Grant. Laura Bell made a motion to approve; Stephanie LaOrange seconded; motion passed.

Mr. Sighting introduced for approval of maternity leaves for two Frontier Elementary School teachers: Mrs. Cassie Terry from Aug 3, 2021 to Dec 21, 2021 and Mrs. Erin Notary from Aug 4, 2021 to Oct 15, 2021. Laura Bell made a motion to approve; Stephanie LaOrange seconded; motion passed unanimously.

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Mr. Sighting introduced for approval 2021-2022 Extra-Curricular Appointments:

- Bill Bland-Frontier Jr.-Sr. High School Varsity Boy's Basketball Coach
- Melissa Culver-Pekny-Frontier Jr.-Sr. High School Cross Country
- Kyle Marlatt-Frontier Jr.-Sr. High School Varsity Girl's Basketball Coach
- Becky Segal-Frontier Jr.-Sr. High School Volleyball Coach
- Scott Sproles-Frontier Jr.-Sr. High School Wrestling Coach

Laura Bell moved to approve; Stephanie LaOrange seconded; motion passed unanimously.

Mr. Sighting introduced for approval stipends for three Frontier Jr/Sr. High School cafeteria employees, Erin Baker, Cindy Guntrip, and Tami Nelson. David Rosenbarger moved to approve; Shelley Christopher seconded; motion passed unanimously.

Mr. Sighting introduced for approval an hourly wage adjustment for a Frontier Jr/Sr. High School cafeteria employee, Erin Baker, from \$8.00 to \$8.50 effective May 1, 2021. Shelley Christopher moved to approve; David Rosenbarger seconded; motion passed unanimously.

**Field Trips**

Mr. Sighting introduced for approval three athletic field trips (girls' basketball, boys' basketball, and volleyball). David Rosenbarger moved to approve; Stephanie LaOrange seconded; motion passed unanimously.

**Other Business**

Mr. Sighting presented the proposal to increase graduation requirements at Frontier Jr/Sr. High School. Mr. Hettinger provided explanation and answered questions. Shelley Christopher moved to approve; Laura Bell seconded; motion passed unanimously.

Mr. Sighting presented the resolution to authorize the submission of the 1003 Flexibility Waiver. Laura Bell made a motion to accept the approval; David Rosenbarger seconded the motion, and it passed unanimously.

Mr. Sighting presented for approval the 2021-2022 Frontier Jr/Sr. High School course description handbook. Mrs. Bassett provided explanation. Laura Bell made a motion to approve the handbook. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting presented for approval a resolution approving 2020-2021 hourly rates for non-certified staff. Laura Bell made a motion to approve the hourly rates. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting presented for acceptance the Indiana Commission for Higher Education 2021-2022 Grant. Shelley Christopher moved to accept the grant. Stephanie LaOrange seconded the motion, and it passed unanimously.

Mr. Sighting presented for approval the Frontier Elementary School 2021-2022 book rental, consumables, and student fees. Stephanie LaOrange made a motion to approve the fees. David Rosenbarger seconded the

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motion, and it passed unanimously.

Mr. Sighting presented for approval his attendance at the American Career and Technical Education National Conference. Laura Bell made a motion to approve Mr. Sighting's attendance. David Rosenbarger seconded the motion, and it passed unanimously.

**Public Testimony**

None Given.

**Adjournment**

Laura Bell made a motion to adjourn. David Rosenbarger seconded the motion.

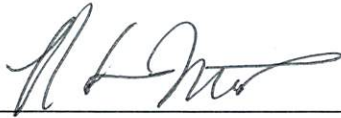
The next Regular Meeting of the Board of School Trustees will be held on Monday, June 21, 2021 at 7:00 pm in the Frontier Elementary School Library.

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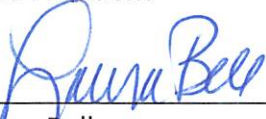


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Robert Andie Mears  
President

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Shelley Christopher  
Vice President




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Laura Bell  
Secretary

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David Rosenbarger  
Member



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Stephanie LaOrange  
Member