

Frontier School Corporation
126 E Main St
Chalmers, IN 47929

Regular Meeting of the Board of School Trustees
Monday, April 20, 2020

Present: President JC Copas, Vice President Steve Christopher, Secretary Laura Bell, School Board Member Shelley Christopher and School Board Member Andie Mears.

Absent: Attorney Robert Little

Also Present: Superintendent Dan Sighting, Treasurer Courtney Parrish.

President Copas called the Zoom Meeting to order at 7:05 pm and the Pledge of Allegiance was recited.

Routine Business

Andie Mears moved to approve the agenda with no additions or deletions. Laura Bell seconded the motion. The motion passed unanimously.

Steve Christopher moved to approve the minutes of the Regular Meeting of the Board of School Trustees held March 18, 2020. Laura Bell seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the Revenue Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Andie Mears moved to approve the Appropriation Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the Fund Report as presented. Andie Mears seconded the motion. The motion passed unanimously.

Andie Mears moved to approve the Bank Reconciliation Report as presented. Laura Bell seconded the motion. The motion passed unanimously.

Andie Mears moved to approve the G.O. Bond Report as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the April claims as presented. Shelley Christopher seconded the motion. The motion passed unanimously.

Technology Report

Mr. Hoover reported that our IT team is now offering support to faculty, staff, students, parents, and grandparents, which has been a challenge. Student devices have been handed out. The ability to run reports from Zoom Meetings has been lost, but we are hoping to get it back soon. WiFi extensions have been installed and can be accessed from the curbs around the school. Mr. Hoover has been working with Mr. Martin and Mr. Sighting on having Watch Communications provide wireless networking from the Brookston Gym. It is

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installed and tested with success. Mr. Hoover is working with multiple vendors to reach a solution to provide cellular hotspots to families that are unable to get internet access.

Elementary Report

Mrs. Bordner thanked the teaching staff and support staff for working so hard to deliver quality seamless instruction. Grading and assessment virtually is proving to be difficult. The Elementary has decided to gather data from the first three quarters and then assess each child a rating, as opposed to a letter grade, for the fourth quarter. Finally, the parent will be given a statement concerning promotion, assignment, or retention of grade level. Teachers are completing weekly plans so their lessons can be tracked. Instructional gaps will be identified in the fall. Title services continue.

Mrs. Layton reported that attendance is good at both buildings. Plans are in place for students who are not checking in. Officer Bolen has been helping with Grab N Go lunches, Chromebook distribution, and he has completed safety assessments at both schools. He also makes home visits when needed. Paras have been working very hard via zoom meetings and phone calls in response to intervention. Only 6 students out of 359 are not participating and being recorded in attendance.

Mrs. Bordner reported that Kindergarten Roundup was completed online. A virtual orientation video will be posted. Case conferences and transition conferences are in process. Student handbooks will be presented tonight. Details for next year concerning sections per grade level, teacher assignments, and schedules are being worked out. Individual room cleaning will begin soon. A plan is being formulated for students to retrieve their belongings. Mrs. Bordner has been networking with other Elementary Principals to brainstorm ideas for what the start of next school year will look like.

Jr-Sr High Report

Mr. Hettinger reported on the distance learning procedures adopted by the High School. The way they are taking attendance has been changed. The students are required to login and check in on Tuesday, Wednesday, and Thursday. Assignment completion rate is being tracked as well. Faculty is having a weekly meeting every Monday. Mr. Hettinger discussed several different options for graduation and scholarship night.

Athletics and Transportation Report

Mr. Burgess reported that everything in athletics is on hold. They are going to letter all of the spring senior athletes. Some of the spring sports are planning drive-by parades in recognition of the senior athletes. There was discussion about when we can bring the athletes back for practices and workouts.

In transportation, all buses have been cleaned, and inspections will be scheduled in June and July. EZ Routing is ready to go aside from building the routes for next school year. Professional development will be required with the drivers to instruct them on working with the tablets and software.

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Counselor's Report

Mrs. Bassett reported that 6th grade orientation was cancelled, so all students have been emailed to choose their elective course. Sixth graders are enrolled, and Mrs. Bassett and Mrs. Bulla are scheduling Zoom meetings with them to answer any questions they have. If allowed, before school starts, the counselors are planning to have a day for the 6th graders to come in and take a tour and practice lockers. Freshman orientation was done in small groups of four with students and parents. The master schedule is complete and all students have been scheduled. CTE report will be completed by the end of May.

Mrs. Bulla reported that the Lilly Grant is on track. There will be a yearly report at the advisory board meeting in June. The county schools have been working together very well.

Maintenance Report

Mr. Sighting reported that maintenance have been working hard on summer cleaning, waxing, and stripping at the Elementary. Projects at the High School are on hold due to the HVAC upgrade.

Mr. Martin reported that they are formulating a plan for summer cleaning and for Elementary students picking up their belongings. The parking lot project will start as soon as we accept a bid.

Mr. Hettinger brought up the need for a High School locker clean up as well. There was discussion about students turning in devices.

Superintendent Report

Mr. Sighting reported that the HVAC project at the High School is well under way. The 2020 bonds will be closing on April 21, 2020 and claims will be submitted for payments. Mr. Sighting and Andie Mears met with the Town of Chalmers and IMPA to discuss negative impact of Frontier installing a solar array. IMPA said there will be no negative economic impact on the Town of Chalmers. The State of Indiana is allowing two different options for evaluations moving forward. The Teachers' Association has chosen to use long and short observations that have already been completed. MASE is looking at making changes to their specialty drug prescription program. The CARES act is distributing funds via Title I for relief from expenses incurred from coronavirus. Mr. Sighting thanked the faculty and staff for all of their hard work in the midst of the pandemic. We are looking into summer feeding through the grab n go program. Summer school will most likely be held virtually.

Budget/Finance

Mr. Sighting presented the April FY 2020 state tuition support distribution. The February ADM was reconciled resulting in an increase in the tuition support line item. Reconciliation of the Special Ed Grant continues.

Mr. Sighting recommended paying all hourly employees and bus drivers through the end of the school year. Andie Mears made a motion to approve payment to all employees through the end of the 2019-2020 school year. Steve Christopher seconded the motion. The motion passed unanimously.

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Mr. Sighting recommended the board approve a 19 year and 9 month repayment schedule for the 2020 Ad Valorem Bonds. Laura bell made a motion to approve the schedule. Andie Mears seconded the motion, and it passed unanimously.

Mr. Sighting recommended the Board approve a quote for security fencing at the Elementary installed by Mr. Fence-It. Steve Christopher made a motion to approve the quote. Andie Mears seconded the motion, and it passed unanimously.

Mr. Sighting presented the information for Frontier School Corporation's portion of the CARES Act funding which is based upon our free and reduced rate.

Mr. Sighting recommended the purchase of 60 teacher laptop computers, from Dell, with leftover appropriations from 2019. Andie Mears made a motion to purchase the Dell laptops. Steve Christopher seconded the motion, and it passed unanimously.

Mr. Sighting recommended the approval of the not to exceed quote of \$222,000.00 for repaving Frontier School Corporation parking lots. This will be paid for from the 2020 bonds. There was discussion about all of the problems we are currently seeing in the parking areas and their corresponding solutions within this project. Laura Bell made a motion to approve the parking lot project. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting asked for approval to secure pricing for the installation of the transfer lines between the school and the Town for the solar array within our built in contingency of the solar array contract. Andie Mears made a motion to secure pricing for line installation. Steve Christopher seconded the motion, and it passed unanimously.

Personnel

Mr. Sighting asked for approval to add an hour per day to a Frontier High School Café Worker's part time schedule, retroactive to the beginning of the school year. Andie Mears made a motion to approve the additional hour. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting recommended the approval of hire of Stephani Clark as a Frontier Elementary School Instructional Assistant, in the position left open by Chyanne Ray. Laura Bell made a motion to approve the hire. Shelley Christopher seconded the motion, and it passed unanimously.

Field Trips

None.

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Other Business

Mr. Sighting presented the 2020-2021 Frontier Jr/Sr High School Student Handbook. Laura Bell made a motion to approve the handbook. Andie Mears seconded the motion, and it passed unanimously.

Mr. Sighting presented the 2020-2021 Frontier Elementary School Student Handbook. Laura Bell made a motion to approve the handbook. Shelley Christopher seconded the motion, and it passed unanimously.

Mr. Sighting presented three donations from White County Community Foundation, Monticello Presbyterian Church, and Elaine Altman to be split between Frontier School Corporation, Brookston United Methodist Church Food Pantry, and the Federated Church of Brookston's Backpack Program. Andie Mears made a motion to approve the donations. Steve Christopher seconded the motion and it passed unanimously.

Mr. Sighting presented the 2020-2021 Indiana Commission for Higher Education Teacher Residency Grant for \$15,000.00. This grant will compensate the student teacher and the host teacher. Andie Mears made a motion to approve the grant. Laura Bell seconded the motion, and it passed unanimously.

Mr. Sighting presented a recommendation for Language Arts textbook adoption for Frontier Jr/Sr High School. The textbooks presented are based upon recommendations from Frontier Faculty. Andie Mears made a motion to approve the textbook adoption. Laura Bell seconded the motion, and it passed unanimously.

Mr. Sighting presented the change in calculation of Frontier Jr/Sr High School class rank. Andie Mears made a motion to approve the change in calculation of class rank. Laura Bell seconded the motion, and it passed unanimously.

Mr. Sighting presented Board Policies 4162- Drug and Alcohol Testing of CDL Holders and other Employees Who Perform Safety Sensitive Functions and 8450-Control of Casual-Contact Communication Diseases for first reading.

Mr. Christopher inquired about our fuel contracts and not purchasing due to coronavirus.

Mr. Copas thanked all of the faculty for their hard work as it shows in the community.

Public Testimony

None given.

Steve Christopher made a motion to adjourn. Andie Mears seconded the motion.

The next Regular Meeting of the Board of School Trustees will be held on Monday, May 18, 2020 at 7:00 pm via Zoom.

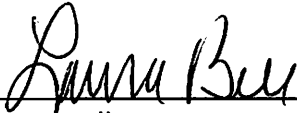
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John C Copas
President

Steve Christopher
Vice President



Laura Bell
Secretary



Robert Mears
Member



Shelley Christopher
Member