

FEB 28 2022

APPROVED

Regular Meeting of the Board of School Trustees  
Monday, January 17, 2022

**Present:** President Andie Mears, Secretary Laura Bell, School Board Member David Rosenbarger, and School Board Member Stephanie LaOrange.

**Absent:** Vice President Shelley Christopher

**Also Present:** Superintendent Dan Sighting, Attorney Robert Little, and Treasurer Cortney Parrish

President Mears called the Meeting to order at 7:00 PM and the Pledge of Allegiance was recited.

**Routine Business**

David Rosenbarger moved to approve the agenda with the additions of 7.4 Cintas Agreement, 7.5 Transportation Benefits, 7.6 Approval to Pre-Pay Claims, 8.1.1. Angie Burgess-Frontier Jr/Sr. High School ECA Treasurer Resignation and 8.2.2. Mary Jo Bick-Frontier School Corporation Accounts Payable and State Reporting Clerk. Stephanie LaOrange seconded the motion, and it passed unanimously.

Minutes for November 15, 2021 and December 20, 2021 have been tabled until next month. David Rosenbarger made a motion to approve the minutes of the January 10, 2022 School Board Reorganization and Board of Finance Board Meetings. Stephanie LaOrange seconded the motion, and it passed unanimously.

Laura Bell made a motion to approve the Fund Report as presented. Stephanie LaOrange seconded the motion, and it passed unanimously.

Stephanie LaOrange moved to approve the Appropriation Report as presented. David Rosenbarger seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the Revenue Report as presented. David Rosenbarger seconded the motion. The motion passed unanimously.

David Rosenbarger moved to approve the Bank Reconciliation Report as presented. Stephanie LaOrange seconded the motion. The motion passed unanimously.

Stephanie LaOrange moved to approve Bond Report 2020 as presented. David Rosenbarger seconded the motion. The motion passed unanimously.

David Rosenbarger moved to approve the Transfer Report as presented. Stephanie LaOrange seconded the motion. The motion passed unanimously.

Laura Bell moved to approve the January claims as presented. David Rosenbarger seconded the motion. The motion passed unanimously.

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**Technology Report**

Mr. Hoover reported on how the technology is utilized to get the work done. Nurse Wheeldon was on the phone the most due to contact tracing; with Mr. Hoover being second. Mr. Hoover received 195 emails and sent 137 & 22 google chats. In addition, 8 ½ hours was spent in 6 virtual meetings and over 4 hours in learning things via YouTube videos. Mr. Hoover closed 32 help tickets this month and his staff an additional 128. Of the 128: 97 were Jr/Sr. High School Chromebook repairs and 25 were Elementary Chromebook repairs. Mr. Lindstrom and Miss Boss were not included in the tracking due to spending a majority of their time mask to mask at Elementary. Mrs. Parrish spent a lot of time making setting up avenues to receive funding from the Federal Emergency Connectivity Fund for the proposed student devices. So far, all reachable wireless access points at Elementary have been replaced, with the exception of the cafeteria and gym, which should have solved most of the connectivity issues.

**Elementary Report**

Mrs. Jillian Layton thanked the Board for the mask mandate as it has dropped dramatically the number of positive cases and quarantines. She reported that Mrs. Jensen met with teachers to review NWEA data and review goals. Projected growth was met in all grade levels in math except for two; and all grade levels in reading except one. The testing will be taken again in March-April. Mr. Mathis, the Math Interventionist has started working with the selected students for intervention: On Monday & Tuesdays he will meet with small groups per grade level and on Fridays, he will meet with the high ability kids for STEM activities. Mrs. Terry, Mrs. Notary and Mrs. Hartman attended the Math textbook caravan for the Math Adoption this year. The Math Adoption committee will bring their Math curriculum recommendation to the Board in April. February's Professional Development day will work with curriculum alignment with Class Coach Jim McMillan, ILEARN training with Mrs. Lemenager, Mr. Hoover will also do an in-service with K-2 teachers, and Mrs. Rhoda is volunteering her time to do train our preschool staff on ABA Therapy. The Kindergarten March Round up meeting postcard has been finalized, and Mrs. Layton is working with Kindergarten teachers on the meeting plans and the testing dates in April. She has proposed a 2021 -2022 Frontier Dyslexia plan. All staff is currently going through DOE required training for Dyslexia. She has recommended Mrs. Jenson for the Battle of the Books Sponsor, which will be hosted at Frontier for all of White County in April. January events are 3<sup>rd</sup>-6<sup>th</sup> Grade Awards program, Spelling Bee, 100<sup>th</sup> Day of School, art club, gardening club and cosmos clubs. We passed a surprise visit from the State Fire Marshall. Mr. Bolen is working on getting batteries for the easement lights and checking the fire extinguishers for next month's inspection. Second semester teacher observations have started.

**Jr/Sr. High Report**

Mr. Hettinger reported that First semester final exams have wrapped up with nearly all the students that were out for quarantine have already made up the exams. They are interviewing several candidates for Athletic Director/Dean of Students position to replace Mr. Burgess. Mr. Hettinger attended the Rural Early College Network meeting to discuss dual credit classes and to make plans for Frontier hosting the February meeting. Mrs. Bassett, Mr. Sighting, Mrs. Turner and Mr. Hettinger attended the Indian Trails Vocational Retreat to meet with partner schools and discuss collaborative programs. First semester report cards went out. Jr/Sr. High School teachers have received Math textbook samples and three will attend the Wabash Valley Education

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Center Textbook Caravan to speak with Math textbook representatives. The goal is to have the textbook evaluation done to have recommendations to the Board in April. They will insuring that that 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> Grade teachers collaborate on using the same materials. So far so good on the two new Teachers: Ms. Ousley, PE and Mr. Hedde, Special Education. Still no leads or applicants for the Engineering-Technology Teaching Position. We are looking into other possibilities: a ½ time health science pathway taught by the trainer and a building and construction program. Chris Charters, the outreach specialist for IN-KY-OH Regional Council of Carpenters, is coming in February to evaluate our physical facilities.

**Athletics Report**

Many of our games are being cancelled. We will try to reschedule.

**Transportation Report**

No report

**Counselor's Report**

No report

**Maintenance Report**

Mr. Peterson reported he wanted to thank Mr. Sighting and his staff for all the extra help while he was out for a couple of weeks. Several people applied for the custodial jobs and scheduled interviews, but most don't show. Benchmark Mechanical came to repair several items due to maintenance being short staffed. Lindsay Hughes and Hanna Northcutt have been hired to assist after school with custodial work that can't be done during school hours. The night time cleaning crew are doing a good job. They have added more staff to do a more thorough job. Miller's Flooring will replace the cove base in the boys and girls gym locker rooms. Flex Green Lighting will do a light study in the gym mezzanine for new lights for the batting cage area. A huge thank you to Mr. Bolen, Mr. Bland, Mr. Plains and some of the basketball team for helping load and unload all the Lysol wipes given to Frontier Schools.

**Superintendent Report**

Mr. Sighting reported that we are interviewing several candidates for Athletic Director/Dean of Students and Varsity Football Coach Position. Most schools, from which they would come, will hold that person for 30 days. It is important to get someone hired and in place for March. There are two resignations from bus drivers. The other drivers will absorb one route. We will ask the board to approve increases in pay and incentives for bus drivers. Indiana legislatures are considering the Curriculum Bill that, in its current state, would require all lesson plans for the school year to be available on the website by July for parents to view. If a parent takes offense to a book/material, they would have the right to an alternative book/material. He pointed out that we have already done that in prior instances. There is also a bill for consideration that would require the school corporation to share proceeds of our referendum with any charter schools in the district. We have been conducting interviews for AP and State Reporting Clerk. Fees cannot be assessed to students for Chromebooks and iPads that are purchased from the Federal Emergency Connectivity Fund. About four years from now, we will need to replace those devices. Currently, we have cash in our textbook rental fund that we have

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built up to replace devices, but in four years, it may not be enough to replace the current devices one for one. A technology advancement from the common school fund might be necessary to bridge that gap. There will be several first readings on Board Policies. Frontier School Corporation is the only school corporation in White County that is currently has in person learning. The reason for that is our mask mandate.

**Budget/Finance**

Mr. Sighting presented the January FY 2022 Tuition Support Distribution.

Mr. Sighting requested \$50,000 be transferred from the Operations Fund to the Rainy Day Fund. David Rosenbarger made a motion to approve the transfer. Laura Bell seconded the motion, and it passed unanimously.

Mr. Sighting recommended approval to purchase, from the Emergency Connectivity Fund, 340 Dell Chromebooks and 180 Apple I-pads for \$174,980. Laura Bell made a motion to approve the purchase. Stephanie LaOrange seconded the motion, and it passed unanimously.

Mr. Sighting recommended approval to purchase protective covers and extended warranties for Chromebooks and I-pads from either the Textbook Rental or the Operations Fund for \$43,950. David Rosenbarger made a motion to approve the purchase. Laura Bell seconded the motion, and it passed unanimously.

Mr. Sighting presented Cintas Facilities Solutions Agreement for the purchase of janitorial supplies. Laura Bell made a motion to accept the Agreement. David Rosenberger made a motion to table the topic until further review into customer satisfaction is completed. Stephanie LaOrange seconded tabling the topic. Tabled unanimously.

Mr. Sighting presented the Yellow School Bus Driver Hourly Pay Increase and Benefit Package. David Rosenbarger made a motion to approve the pay increase and benefits package. Stephanie LaOrange seconded the motion, and it passed unanimously.

Mr. Sighting asked for approval for the Treasurer to prepay claims prior to February 28, 2022. Stephanie LaOrange made a motion to approve the prepayment of claim prior to February 28, 2022. David Rosenbarger seconded the motion, and it passed unanimously.

**Personnel**

Mr. Sighting presented the resignations:

- Mrs. Angie Burgess-Frontier Jr.-Sr. High School Extracurricular Treasurer (effective February 8, 2022)
- Mr. Tim Mickle-Frontier Jr.-Sr. High School Golf Coach
- Mr. David Moore-Frontier School Corporation Accounts Payable and State Reporting
- Mr. Jerry Snyder-Frontier School Corporation Bus Driver

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Laura Bell made a motion to approve the resignations. David Rosenbarger seconded the motion, and it passed unanimously.

Mr. Sighting presented the hires:

- Mrs. Monica Culver-Frontier Jr.-Sr. High School Extracurricular Treasurer (\$16.00/hr.)
- Mrs. Mary Jo Bick-Frontier School Corporation Accounts Payable and State Reporting (\$17.25/hr.)
- Miss Lindsey Hughes-Frontier Jr.-Sr. High School Student Custodian (\$11.50/hr.)
- Miss Hannah Northcutt-Frontier Jr.-Sr. High School Student Custodian (\$11.50/hr.)
- Mrs. Rachael Siebens-Frontier Jr.-Sr. High School Dishwasher/Kitchen Floater (\$12.25/hr.)

Laura Bell made a motion to approve the hires. Stephanie LaOrange seconded the motion, and it passed unanimously.

Mr. Sighting presented the Extra-Curricular recommendations:

- Mrs. Melissa Culver-Pekny-Frontier Jr.-Sr. High School Boys' Varsity Track
- Mrs. Lucretia Jenson-Frontier Elementary Battle of Books Coordinator
- Mrs. Kate Lowe-Frontier Jr.-Sr. High School Girls' 7th and 8th Grade Head Coach
- Mrs. Anna Mikels-Frontier Jr.-Sr. High School Girls' Assistant Varsity Track
- Mrs. Jennifer Newcom-Frontier Jr.-Sr. High School Girls' Varsity Track
- Ms. Jennifer Ousley-Frontier Jr.-Sr. High School Varsity Golf
- Mrs. Emma Pruitt-Frontier Jr.-Sr. High School Boys' 7th and 8th Track Volunteer Assistant
- Mr. Jake Sullivan-Frontier Jr.-Sr. High School Boys' Varsity Track Assistant

David Rosenbarger made a motion to approve the recommendations. Laura Bell seconded the motion, and it passed unanimously.

**Field Trips**

Mr. Sighting asked for approval of Frontier Jr/Sr. High School Business Professional of America (Overnight) field trip on March 13<sup>th</sup> and returning on March 15<sup>th</sup> for the State Competition in Indianapolis. Stephanie LaOrange made a motion to approve the field trip. David Rosenbarger seconded the motion and it passed unanimously.

**Other Business**

Mr. Sighting presented the 2021-2022 Frontier School Corporation Dyslexia Plan and Protocols. David Rosenbarger made a motion to approve the plan and protocols. Stephanie LaOrange seconded the motion, and it passed unanimously.

Mr. Sighting presented the Amendments to the 2021-2022 Frontier School Corporation COVID Reopening Plan. Stephanie LaOrange made a motion to approve the amendments to the COVID reopening plan. David Rosenbarger seconded the motion and it passed unanimously.

Mr. Sighting presented the Indiana State Board of Accounts Management Letter Communicating Noncompliance for the Frontier Jr/Sr. High School audit.

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Mr. Sighting presented the 1<sup>st</sup> reading of Board Policies:

- By-Law 0.167.3-Public Participation at Board Meetings
- Policy 1220-Employment of the Superintendent
- Policy 1520-Employment of Administrators in addition to the Superintendent
- Policy 2262-Latch Key Programs
- Policy 2370.03-Indiana Course Access Program
- Policy 2603-School Performance Internet Dashboard
- Policy 3120.08-Employment of Personnel for Extracurricular Activities
- Policy 3120.11-Public Hearing before commencement of Collective Bargaining and Public Hearing before Ratification of Tentative Agreement
- Policy 3124-Staff Gifts
- Policy 3200-Staff Evaluation
- Policy 4120.08-Employment of Personnel for Extracurricular Activities
- Policy 4124-Staff Gifts
- Policy 5113.02-School Transfer Options
- Policy 5340.01-Student Concussions and Sudden Cardiac Arrest
- Policy 5460-Graduation Requirements
- Policy 5540-The Schools and Government Agencies
- Policy 6105-Authorization to Accept and Distribute Electronic Records and to use Signature
- Policy 6114-Cost Principles-Spending Federal Funds
- Policy 6220-Budget Preparation
- Policy 6230-Budget Hearing
- Policy 7300-Disposition of Real Property
- Policy 7310-Disposition of Surplus Property
- Policy 7450-Property Inventory
- Policy 7540.03-Student Technology Acceptable Use and Safety
- Policy 8305-Information Security
- Policy 8455-Coach Training, References, and IHSAA Training
- Policy 8600-Transportation

**Other Items for Discussion**

Mr. Sighting discussed that Supreme Court has stayed the Occupational Health and Safety Emergency Standard.

**Public Testimony**

None Given.

Stephanie LaOrange made a motion to adjourn. David Rosenbarger seconded the motion.

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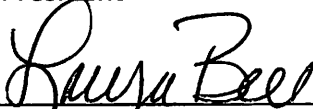
The next Regular Meeting of the Board of School Trustees will be held on Monday, February 28th, 2022 at 7:00 pm in the Frontier Jr.-Sr. High School Library.



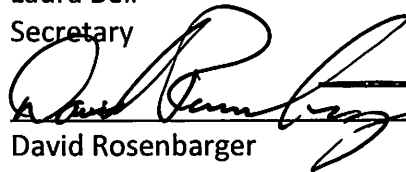
Robert Andie Mears  
President



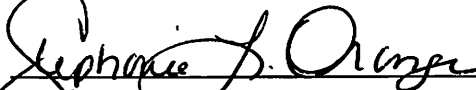
Shelley Christopher  
Vice President



Laura Bell  
Secretary



David Rosenbarger  
Member



Stephanie LaOrange  
Member